

# DEVELOPMENT APPLICATION & FEES



All information requested on pages if applicable, must be provided as required by Sections 11-201(D) and (E) of the Oak Forest Zoning Ordinance, including payment.

An application will be considered *incomplete* if any information is missing.

## PROJECT NAME

### APPLICANT INFORMATION

NAME & COMPANY

ADDRESS

CITY

STATE

ZIP

PHONE

EMAIL

### OWNER INFORMATION Check if same as Applicant

NAME & COMPANY

ADDRESS

CITY

STATE

ZIP

PHONE

EMAIL

### PROJECT INFORMATION

PROPERTY ADDRESS

PARCEL IDENTIFICATION NUMBER(S)

EXISTING ZONING

PROPOSED ZONING

EXISTING USE

PROPOSED USE

### PROJECT TEAM

DEVELOPER/CONTRACTOR NAME & COMPANY

PHONE

EMAIL

ENGINEER NAME & COMPANY

PHONE

EMAIL

ARCHITECT NAME & COMPANY

PHONE

EMAIL

OTHER – SURVEYOR, CONTRACTOR, ETC.

PHONE

EMAIL

### DESCRIPTION OF PROJECT

I, the undersigned, do hereby certify that the statements in this application are true and correct to the best of my knowledge.

SIGNATURE

DATE

**MANDATORY SUBMITTAL MATERIALS FOR ALL APPLICATIONS**

1. **Plat of Survey.** The plate of survey, including a legible legal description. The plat shall meet the following requirements:
  - *Most Current Site Conditions.* Must show any existing buildings on the petitioned property as well as any existing accessory structures.
  - *Certifications.* Must be certified by a registered land surveyor.
  - *Information.* Must show lot area, all easements, all public and private rights-of-way and all streets across and adjacent to the subject property.
  - *Document Standards.* Preferred on 11x17 inch paper or larger and must be measureable by accepted engineer's scale.
2. **Ownership.** Proof of ownership or ownership consent, including, if applicable, beneficial interest, or proof of contract purchaser status. In the event that application is being made by a contract purchaser, this application shall be accompanied with an original letter signed by the current legal title owner of the property consenting to the filing and processing of this application.

REQUESTS & FEES			
REQUEST	COST	QUANTITY	FEE
Site Plan Review			
Special Use Permit			
Sign Deposit			
<b>Variation</b>			
Additional			
Text Amendment			
Rezoning			
Sign Deposit			
Planned Development <b>Concept Plan</b> <sup>1</sup>			
Sign Deposit			
Planned Development <b>Final Plan</b> <sup>1</sup>			
Sign Deposit			
<b>Plat of Subdivision</b>			
Tentative Plat <sup>2</sup>			
Final Plat <sup>2</sup>			
Minor Plat <sup>3</sup>			
<b>Annexations</b>			
< 1 Acre			
1 to 5 Acres			
> 5 Acres			
Design Review			
Professional Fee Agreement			
• Subject to Purchase Order Amount			
• Due after Administrative Fees are paid and preliminary engineering plans are filed.			
1. These requests may be filed and reviewed concurrently. 2. These requests may be filed and reviewed concurrently. 3. The following criteria must be met in order to file a Minor Plat of Subdivision: <ol style="list-style-type: none"> <li>a) a subdivision of land into four (4) or fewer lots</li> <li>b) does not contemplate or require any public street or utility extensions</li> <li>c) does not contemplate or require the construction of any public improvements</li> <li>d) does not contemplate or require any variations of the Zoning or Subdivision Ordinances</li> </ol>			
<b>TOTAL AMOUNT DUE:</b>			