



SIGNAGE

The following sheet is meant to serve as a guideline when submitting an application for approval of signage with the City of Oak Forest. If you wish to obtain a full copy of Section 160.485 Signage Regulations, please contact the Community Development Department at 708-687-4050.

Submittal Requirements:

- 1) Completed Application.
- 2) Site Plan noting the location of the proposed signage.
- 3) A color illustration of the proposed signage noting all sign dimensions.

Signs Requiring a Permit:

Almost all signs require review and approval of a sign permit prior to construction and display. Exceptions to this requirement include real estate, construction, flags, window and political election signs. Although these signs may not require a permit, they are still subject to the provisions of the ordinance.

Temporary Signs:

All temporary signs require the issuance of a permit from the Community Development Department unless exempt from these requirements as listed above. Each business is allowed four temporary signs in one calendar year. Each temporary sign is good for a period of thirty days. Temporary signs include but are not limited to banners, promotional signs and other portable signs.

Permit Costs:

The cost of a permit can vary depending on the type of sign and the number of inspections required for the specific sign. Contact the Community Development Department to receive further information regarding permit costs.

General Sign Regulations:

- 1) Some signs may require review and approval by the Planning and Zoning Commission and City Council.
- 2) The permitted sizes and heights of each sign may vary. These requirements can be found by contacting the Community Development Department.
- 3) Signs for businesses are not permitted in the Right of Way.
- 4) Off premise signs for businesses are prohibited.
- 5) Generally, attention getting devices (i.e. streamers, posters and ribbons) are prohibited.
- 6) No sign or other advertising structure shall advertise a business or products which are no longer in existence on the premise where the sign is located.