

CITY OF OAK FOREST

**City Council**

Meeting Agenda

Tuesday, October 8, 2024 – 7:30 p.m.

City Council Chambers



15440 S. Central Avenue  
Oak Forest, IL 60452  
(708) 687-4050

MAYOR:	Henry L. Kuspa	ALDERMEN:
CLERK:	Nicole T. Tormey	1 <sup>st</sup> Ward – Kenneth Keeler
TREASURER:	Ericka Vetter	2 <sup>nd</sup> Ward – Joe McCarthy
CITY ADMINISTRATOR:	Timothy J. Kristin	3 <sup>rd</sup> Ward – Charles Wolf
FINANCE DIRECTOR:	Colleen M. Julian	4 <sup>th</sup> Ward – Paul Selman
FIRE CHIEF:	Gary Kasper	5 <sup>th</sup> Ward – Jim Emmett
POLICE CHIEF:	Jason Reid	6 <sup>th</sup> Ward – James Hortsman
BUILDING COMMISSIONER:	Mike Forbes	7 <sup>th</sup> Ward – Denise Danihel
PUBLIC WORKS DIRECTOR:	Michael Salamowicz	
COMMUNITY PLANNER:	Paul Ruane	
ECONOMIC DEV DIRECTOR:		
EMA DIRECTOR:	Joe Pilch	
CITY ATTORNEY:	Klein, Thorpe and Jenkins, Ltd.	

1. Pledge of Allegiance
2. Roll call
3. Announcements
4. Motion to establish Consent Agenda
5. Consent Agenda
  - A. Approval of minutes:
    1. City Council - September 25, 2024
  - B. Consideration of the following list of bills dated:
    1. Regular bills - FY 2024-2025
    2. Supplemental bills - FY 2024-2025
  - C. Consideration of the following minutes:
    1. Veterans Commission - August 15, 2024
    2. Fire & Police Commission - June 24, 2024
    3. Fire & Police Commission - September 7, 2024
    4. Fire & Police Commission - September 12, 2024



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|-------------------------------------|---|--------------------|
| 5. Emergency Telephone System Board | - | September 5, 2024  |
| 6. Planning and Zoning Commission   | - | September 18, 2024 |
| 7. Civil Service Commission         | - | September 3, 2024  |

D. Proclamation No. 2024-10-0309P recognizing Ashleigh Konecny for completing the Venturing Summit Rank

6. Public Works

A. Approval of Pay Estimate No. 1 to Iroquois Paving in the budgeted amount of \$856,452.07 for the 2024 MFT Road Program. See attached memo with supporting details from Public Works Director Michael Salamowicz.

B. Approval of the Illinois Department of Transportation's Joint Funding Agreement for engineering services from HR Green for the completion of the Phase II study for Sidewalk Improvements Project in the amount of \$79,320.00. See attached memo with supporting details from Public Works Director Michael Salamowicz.

7. Citizen Participation: The Oak Forest City Council invites public comment at its meetings, but it generally does not have the ability to provide an immediate response to some questions raised during the Citizens Participation portion of a council meeting without some reasonable opportunity to review them. Therefore, the City Council encourages questions to also be submitted in writing in the event that they need to be referred to City staff to help assure a more thoughtful and informed response. Individual comments are limited to three (3) minutes.

8. Old business

9. New business

10. Executive session

11. Adjournment



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City Clerk Nicole Tormey called the City Council meeting to order at 7:30 p.m. with the Pledge of Allegiance and the Roll Call as follows:

*Present:* Alderman Keeler  
Alderman McCarthy  
Alderman Wolf  
Alderman Selman  
Alderman Emmett  
Alderman Hortsman  
Alderman Danihel

*Absent:* Mayor Henry Kuspa

*Also Present:* City Clerk Nicole Tormey  
Treasurer Ericka Vetter  
Fire Chief Gary Kasper

City Clerk Nicole Tormey asked for a motion for mayor pro tem. Alderman Emmett made a motion for Alderman Hortsman to serve as mayor pro tem. Alderman Danihel seconded.

Roll call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Alderman Emmett  
Alderman Hortsman  
Alderman Danihel  
Alderman Keeler  
Alderman McCarthy  
Alderman Wolf  
Alderman Selman

The motion carried 7/0.

Alderman Hortsman reported that Mayor Kuspa is working in Indiana and cannot make the meeting.

### 3. Announcements

- Public Works is seeking maintenance worker applications. Download the packet on our website at [www.oak-forest.org](http://www.oak-forest.org). Applications are due by October 11.



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- The Senior Commission Luncheon returns on September 26 with singer/songwriter Mark Dvorak. Doors open at 10 a.m. and the program begins at 11 a.m. Tickets are \$7.00 each and are on sale at City Hall.
  - September is Emergency Preparedness Month. It is the perfect time to sign up for the Everbridge system. As a subscriber, you will receive important information about emergency situations, major accidents, road closures, and other critical events via text, email and/or phone. To register, visit [www.oak-forest.org](http://www.oak-forest.org).
  - Save the date for the Oak Forest-Crestwood Area Chamber of Commerce’s Community Expo on October 19 from 9 a.m. to noon at Arbor Park Middle School. The free expo includes exhibitors, crafts, DJ and games, raffles and giveaways, and kids costume parade at 10 a.m. For details, visit [www.oc-chamber.org](http://www.oc-chamber.org). It is a great event. Staff from the city will be there to answer any questions.
  - Don’t miss the Bremen Township Women’s Wellness Walk on October 19 from 10 a.m. to 2 p.m. at 15350 S. Oak Park Avenue. Enjoy vendors, food trucks, raffles, giveaways and more. All donations support the Crisis Center for South Suburbia.
  - There is still time to contribute diapers for families in need as part of the New Life Community Church’s Little Lambs Closet. The donation bin will be in the lobby at City Hall until September 30.
  - City Clerk Nicole Tormey announced that early voting will begin October 21. For more information regarding dates and times you can visit the city’s website.

4. **Motion to Establish Consent Agenda**

Alderman Danihel made the motion. Alderman McCarthy seconded.

Roll call vote was taken as follows:

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Alderman Danihel			
Alderman Keeler			
Alderman McCarthy			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			



The motion carried 7/0.

**5. Consent Agenda**

**A. Approval of minutes:**

- 1. City Council - August 27, 2024
- 2. City Council - September 10, 2024

**B. Consideration of the following list of bills dated:**

- 1. Regular bills - FY 2024-2025
- 2. Supplemental bills - FY 2024-2025

**C. Consideration of the following minutes:**

- 1. Cable Commission - September 12, 2024
- 2. Consumer Protection Commission - September 11, 2024
- 3. Planning and Zoning Commission - June 19, 2024
- 4. Planning and Zoning Commission - August 21, 2024

Alderman Selman made the motion. Alderman Danihel seconded.

Roll call vote was taken as follows:

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
Alderman Keeler			
Alderman McCarthy			
Alderman Wolf			

The motion carried 7/0.

**6. Administration**

- A. Approval of the appointment of David Rana to the position of Director of Oak Forest Emergency Management Agency and approval of Joseph Pilch to the position of Deputy Director of Oak Forest Emergency Management Agency.**



Alderman Emmett made the motion. Alderman Wolf seconded.

Alderman Hortsman as mayor pro tem noted that Joe Pilch was really good with helping out and getting EMA cleaned up. He is a good volunteer for the community and will go back into his assistant position.

Roll call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
Alderman Keeler			
Alderman McCarthy			
Alderman Wolf			
Alderman Selman			

The motion carried 7/0.

**B. Approval of amendment to Ordinance 73.10, Prohibited and Limited Parking Areas; Signs.**

Alderman Emmett made the motion. Alderman Selman seconded.

City Administrator Tim Kristin clarified this amendment is to add to the definition of resident parking on designated roadways. You must be a resident that resides on that street.

Roll call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
Alderman Keeler			
Alderman McCarthy			
Alderman Wolf			
Alderman Selman			

The motion carried 7/0.

**C. Approval of an Ordinance amending Section 73.33 FEES of Chapter 37 of Title VII of**



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**the Oak Forest Code of Ordinances eliminating the daily parking fee at Oak Forest commuter lots in the City of Oak Forest.**

Alderman Danihel made the motion. Alderman McCarthy seconded.

Alderman Emmett inquired if a review should be done in six months or a year after this goes in place. He is worried about being overburdened with people coming to park. City Administrator did confirm there will be no overnight parking.

Alderman Wolf asked if that has to be part of the motion. City Administrator replied no.

Alderman Hortsman stated it has been an issue lately of having to go collect the money and there has not been that much. It can be reviewed at anytime.

Roll call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Danihel			
Alderman Keeler			
Alderman McCarthy			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			

The motion carried 7/0.

**D. Approval budget adjustment 1 for fiscal year 2025.**

Alderman Danihel made the motion. Alderman Selman seconded.

Finance Director Colleen Julian reported the pickup truck for the Building Department was damaged in a storm. It is budget neutral from the insurance proceeds. The second adjustment is for the 5 ton dump truck that was budgeted at \$170,000.00, state purchase price. The vendor did not honor it. The real price is \$245,000.00. The third item is a request to move \$1 million to TIF 7 from TIF 3. Money can be moved between contiguous TIFs.

Roll call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Alderman Danihel			
Alderman Keeler			



- Alderman McCarthy
- Alderman Wolf
- Alderman Selman
- Alderman Emmett
- Alderman Hortsman

The motion carried 7/0.

**E. Approval of comprehensive benefits renewal contracts with Blue Cross Blue Shield of Illinois for employee and retiree health insurance, Delta Dental, VSP Vision and Principal Life Insurance.**

Alderman McCarthy made the motion. Alderman Wolf seconded.

Finance Director Colleen Julian reported October 1 is renewal for all of the benefits. Life, dental and vision are a 0% increase and health is a 7.3% increase. Alternatives were looked at and could not find a product that was the same or similar as what the city currently has.

Roll call vote was taken as follows:

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Alderman McCarthy			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
Alderman Keeler			

The motion carried 7/0.

**7. Community Development**

**A. Approval of Ordinance 2024-09-10410 authorizing a special use permit to allow an outdoor seating patio and a parking variation in the C2 – General Service Commercial District at 6080 W. 159<sup>th</sup> Street.**

Alderman Emmett made the motion. Alderman Danihel seconded.

Community Planner Paul Ruane reported The Exclusive Pour is located at the northeast corner of 159<sup>th</sup> Street and Arroyo in the Golfview Plaza. The request is for an outdoor seating patio and a



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parking variation to allow for 109 parking spaces where 163 parking spaces are required, a deficit of 54 parking spaces. The location of the proposed patio would be between the two dumpsters in the back of the building. They are proposing a 6' x 8' patio with a 4' walk space in between. They are also proposing vehicle impact barriers. The staff has organized a couple of potential issues. One being vehicle traffic. There is 13.5' of width for a single direction drive aisle. 12' is what is required. There are no stipulations when it is next to a patio. Second issue was the potential of noise and neighboring properties. The neighboring property is at a lower height. The previous parking approval which took place in 2019 provided for 111 parking spaces including 15 parking spaces in the rear for employees. What is currently being proposed is to remove two of those spaces to come down to 109 parking spaces.

Alderman Emmett stated under Illinois law you cannot be within 15 feet of a door smoking. He stated it is a nicely run business but the proposed area is an alley way. He is worried about cars racing down the alley to circumvent the street light and possibly hitting patrons.

Alderman Danihel agrees with Alderman Emmett. She is also concerned about potential noise for the neighbors. She believes they do a wonderful job but does not agree with putting it in the alley way. She asked if something can go in the front.

Alderman Wolf agrees with everything said so far. It does not fit the vision of what the city has established as a beer garden. It is an alley. Access to a beer garden is usually going through the business itself and they have views of who is out there and who isn't. He likes the establishment but it does not fit. He also questioned the code and meeting the standards. Paul stated at the staff level the standards have not been met but Planning and Zoning approved it. By approving it, Planning and Zoning has indicated that the applicant has met the standards. Alderman Wolf disagrees.

Alderman Keeler asked what the hours would be.

The applicant, Dr. Nicole Bronson approached the podium. She stated the hours are typically Monday through Thursday from 5 to 11 pm, Friday 5 to 12 pm if there is still business they will go to 1 am, on Saturdays 3 to 12 pm and if business is still going they will stay open to 1 am and Sunday 11:30, because it is football season, until 11 pm. She stated the patio would be the same hours.

Alderman Hortsman stated the hours identified are a little different than what was established when first opened. Dr. Bronson stated when they first opened in 2021, they were closing at 12. Business has been better so they have been able to stay open until 1 a.m. Alderman Hortsman asked if that has been everyday. She stated no. Alderman Hortsman mentioned about the potential of patrons getting hit by a car. Dr. Bronson stated there is a considerable amount of



space for vehicles and where the beer garden would be located. It would be 13.5'. Dr. Bronson stated she would like her patrons to smoke their cigars in the back and not the front. Alderman Hortsman stated the rule for smoking is that it needs to be 15 feet from the door. He stated it will be right on top of the door. Dr. Bronson stated there is still space. Alderman Hortsman asked about the safety barriers. She stated the barriers are impact barriers. He asked if they are permanent. She replied that it depends on what the council wants. He asked what the dimensions of the barrier are. She stated she could get the dimensions but does not know.

Alderman Emmett stated he is not going to put anyone's life in jeopardy. If they rethink putting something in the front, he would rethink it. Dr. Bronson stated she was not certain about the front because there are only a few accessible handicapped areas.

Alderman Danihel suggested working something out with Edible Arrangements or the gambling place. She stated she would like to see this in front instead of the back.

Alderman Hortsman asked Paul how the loss of parking spaces impact the other businesses. Paul reported the loss of parking spaces is not that big of a deal considering they are employee spaces to begin with. The second part of it is increasing the occupancy of the business.

Alderman Selman remarked that our code states 163 parking spots should be there and we cut 54 spots already, there is only 2/3 of the parking that should be there. Eliminating additional parking and increasing the draw which would place more demand on parking with less spaces available. For that reason, he believes parking should not be reduced further than what was already done. With the outdoor seating, he believes putting chairs in an alley between dumpsters does not create a warm inviting atmosphere. He would have to vote against both requests.

Alderman Hortsman asked if they would consider putting something in the front. Dr. Bronson replied she is open to that but wanted to make sure that they are not creating a hinderance to handicapped patrons.

Alderman Danihel asked about Edible Arrangements. Paul stated they require 3 parking spaces.

Roll call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
	Alderman Emmett		
	Alderman Hortsman		
	Alderman Danihel		
	Alderman Keeler		
	Alderman McCarthy		
	Alderman Wolf		



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Alderman Selman

The motion did not pass 0/7.

Conversation (*inaudible*) between Paul Ruane and applicant.

**B. Approval of Ordinance 2024-09-10420 authorizing a special use permit to allow an automotive mechanical and electrical repair and maintenance shop in the C3 – Central Business District at 16044 S. Cicero Avenue.**

Alderman Emmett made the motion. Alderman Danihel seconded.

Paul Ruane reported there is an existing single family residence on the property and a garage, shed and concrete drive. The applicant owns the house and the additional vacant property to the south. The proposal includes separation from the existing family residence including demolition of the existing driveway and garage on the south side to make room for the business. They are proposing a 2,200 square foot auto service center. This proposal was brought before Planning and Zoning. There was little discussion. There was a resident with some concerns. The architect made sure that the concerns were addressed and will not be an issue. Conditions of approval are listed in the staff report.

Alderman Emmett asked if there is a seven foot elevation between this property and the properties behind it. Paul Ruane stated yes. An 8' fence is being required as well as engineering for drainage and runoff. He confirmed that area has been commercial for decades. Paul answered correct but as of two or three years ago it was allowed for single family residences from 160<sup>th</sup> to 163<sup>rd</sup>.

Alderman Danihel asked about elevation to the south and any issues with drainage. Paul responded that is correct and the applicant is looking into options with the property to the south for any future expansion.

Alderman Selman asked for clarification on what property was available for expansion. Paul answered to the south. Alderman Selman asked if there is a minimum distance between commercial and existing residential. Paul stated the current zoning requirements is zero feet.

Alderman Hortsman asked about space if cars are there overnight. Paul answered there is currently a three bay being proposed and a fenced area in the rear of the building. No parking of vehicles would be outside the fenced area other than customer parking.

Alderman Wolf asked about the existing garages.



Roll call vote was taken as follows:

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Alderman Emmett			
Alderman Hortsman			
Alderman Danihel			
Alderman Keeler			
Alderman McCarthy			
Alderman Wolf			
Alderman Selman			

The motion carried 7/0.

**C. Approval of Resolution 2024-09-0463R requesting support of an Illinois Transportation Enhancement Program (ITEP) grant application for bicycle and pedestrian improvements for the Natalie Creek Trail Project.**

Alderman Emmett made the motion. Alderman Selman seconded.

Paul Ruane reported this is a grant request for the Natalie Creek bike path. This is going back to 2019 for the original approval and starting of the process. Phase I engineering and design approval was received in March 2024. Phase II is still in process and expected to be completed by the beginning of next year. Funding has been received for the portion on Central Avenue from 151<sup>st</sup> to 159<sup>th</sup> Street, 80% being paid with TAP dollars which is a federal grant. Additional funding is being proposed to be transferred over a previous Central Avenue sidewalk project by the high school. Construction can begin as early as 2026. The Illinois Transportation Enhancement Program is being requested on 151<sup>st</sup> from Central Avenue west to Ridgeland Avenue.

Brief overview of ITEP works, it is a 80% program. Depending on the city’s scoring, it can be increased to 90% or even 100% funding. Should it be capped at 80%, other funding can be looked into.

Alderman Emmett questioned that it is supposed to go to Oak Park. Paul stated it will but what is requested for this grant is to get as close as possible without having that 20% for the city.

Paul stated by approving this, it allows the city to go through the application, to see what they will get back and determine whether additional funding is needed.

Alderman Hortsman asked about the timing of the grant. Paul stated the grant application period ends at the end of this month. Going through the process, being state funded, he thinks multiple



months.

Roll call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Alderman Emmett  
Alderman Hortsman  
Alderman Danihel  
Alderman Keeler  
Alderman McCarthy  
Alderman Wolf  
Alderman Selman

The motion carried 7/0.

8. Public Works

**A. Approval of 2022 Water Main Improvement Project – Pay Estimate No. 7 – final, in the budgeted amount of \$70,489.97.**

Alderman Selman made the motion. Alderman Danihel seconded.

Public Works Director Mike Salamowicz reported that construction for the water main has been completed. All punch list items have been addressed and was verified with the engineers and water department staff. The remaining balance is \$82,989.97. He was able to work with the contractor because they did take longer than expected which caused extra engineering costs. They agreed to chip in \$12,000 toward the engineering costs. That reduced the final pay amount to \$70,489.97.

Alderman Emmett inquired about the punch list, specifically eastbound on 151<sup>st</sup> in front of the church and the school where there is stone. It had asphalt before. Mike stated he will verify that. Alderman Emmett stated we dug it up and we should replace what we dug up.

Alderman Hortsman asked how long it would take the county to approve what they need to approve. Mike replied they should approve it very quickly. It is their right of way and they have to get a special permit from the county to work in their right of way.

Roll call vote was taken as follows:

<u>AYES</u>	<u>NAYS</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
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Alderman Selman  
Alderman Emmett



- Alderman Hortsman
- Alderman Danihel
- Alderman Keeler
- Alderman McCarthy
- Alderman Wolf

The motion carried 7/0.

**B. Approval of the Illinois Department of Transportation Resolution for Improvement under the Illinois Highway Code – Rebuild Illinois Bond Funds – for the 2024 MFT Road Program in the amount of \$1,062,000.00.**

Alderman Danihel made the motion. Alderman Wolf seconded.

Public Works Director Mike Salamowicz noted that early this year City Council approved a resolution using standard MFT funds. There still is Rebuild Illinois funds available. Instead of using the MFT’s funds they want to use the Rebuild Illinois funds.

Roll call vote was taken as follows:

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Alderman Danihel			
Alderman Keeler			
Alderman McCarthy			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			

The motion carried 7/0.

**9. Citizen Participation**

Christine Budell from Tinley Park approached the podium. She wanted to talk about animal control. She has been a volunteer for animal control since September 2019. She stated there are volunteers willing and ready to help out. She inquired as to when an animal control officer will be hired. Alderman Hortsman reported someone has been hired. We are waiting to hear the start date. City Administrator Tim Kristin noted this has not been an easy process. Hiring quality people who can manage people and have good employment records was difficult. He thanked Mike Salamowicz for sitting in all the interviews.



Kathy Wojtasik, 15205 S. Long approached the podium. She is a volunteer for animal control. She inquired as to whether animal control commission is still in place. City Administrator Tim Kristin stated yes. Alderman Hortsman stated the new animal control officer will get with the volunteers. Tim Kristin stated that commission is established by ordinance and the only way commission can be changed is by change of ordinance.

Hope Larkin, Dover Road, approached the podium. She is also a volunteer of animal control. She inquired as to how the volunteers will be notified when the new animal control officer has started. There is a private Facebook page. How will they connect with the new hire. Tim Kristin stated as soon as she in place (*inaudible*). She will have a point of contact.

10. **Old Business**

None.

11. **New Business**

City Clerk Nicole Tormey announced there will be a Committee of the Whole meeting at the next City Council meeting, October 8 at 6:30 p.m. to discuss the economic development position.

12. **Executive Session**

None.

13. **Adjournment**

Alderman Danihel made the motion to adjourn. Alderman Emmett seconded.

Roll call vote was taken as follows:

<b><u>AYES</u></b>	<b><u>NAYS</u></b>	<b><u>ABSTAIN</u></b>	<b><u>ABSENT</u></b>
Alderman Danihel			
Alderman Keeler			
Alderman McCarthy			
Alderman Wolf			
Alderman Selman			
Alderman Emmett			
Alderman Hortsman			

The motion carried 7/0.



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Meeting adjourned at 8:44 p.m.

Minutes prepared by:

Nicole Tormey, City Clerk

Approved:

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Henry L. Kuspa, Mayor



**Notice**  
**Agenda Item**

Name	Invoice Number	Inv Date	Inv Amount	GL Account	Description	PO#	FY
ACME SPORTS INC	101-31531 09212024	09/21/24	4,580.00	01-03-5325 AMMUNITION	9 MM FMJ Rang Ammo	3679	
ACME SPORTS INC	101-31531 09212024	09/21/24	4,898.00	01-03-5325 AMMUNITION	5.56 FMJ Range Ammo	3679	
ADKINS, RALPH	09262024 REF ADKINS	09/26/24	20.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
Advanet	T58137418CLAIM MC	09/23/24	269.80	01-03-5517 WORKER'S COMP INSURANCE	PT-Physical therapy - MC 08/28/24 Voucher #224		
Advanet	Vch# 224						
Advanet	T58152087CLAIM MC	09/23/24	269.80	01-03-5517 WORKER'S COMP INSURANCE	PT-Physical therapy - MC 08/30/24 Voucher #225		
Advanet	Vch# 225						
Advanet	T58199743CLAIM MC	09/23/24	289.92	01-03-5517 WORKER'S COMP INSURANCE	PT-Physical therapy - MC 09/04/24 Voucher #223		
Advanet	Vch# 223						
ADVOCATE OCCUPATIONAL HEALTH	861341	09/04/24	253.00	01-01-5503 PROFESSIONAL SERVICES	Admin Pre-Employment Testing PD		
ADVOCATE OCCUPATIONAL HEALTH	861341	09/04/24	177.00	01-04-5515 UNION HEALTH BENEFITS	Drug Screen DOT (Federal)-PW		
ADVOCATE OCCUPATIONAL HEALTH	861658	09/04/24	209.00	01-04-5515 UNION HEALTH BENEFITS	Hepatitis Vaccine, Drug Screen DOT(Federal), Breath Alcohol test		
AFLAC	440064	09/19/24	403.52	01-00-2131 INSURANCE - AFLAC	ACT# CK146		
AGEE, BENJAMIN	09272024 REF AGEE	09/27/24	25.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
AIR ONE EQUIPMENT INC*	211574	09/18/24	11,280.00	01-02-5314 FF PROTECTIVE GEAR	Turnout gear	3702	
AIRGAS USA LLC	5510846597	09/30/24	409.20	01-02-5317 EMS SUPPLIES	Payer: 3439471 FD1 Oxygen		
AIRGAS USA LLC	5510846785	09/30/24	336.10	01-02-5317 EMS SUPPLIES	Payer: 3439471 FD2 Oxygen, Dis Valve		
AIRGAS USA LLC	5510980411	09/30/24	777.80	02-17-5332 COMPRESSED GAS & CHEMICALS	Payer: 2059598 Acetylene, Oxygen		
ALBON, DIANA	09302024 REF ALBON	09/30/24	28.75	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
AMALGAMATED BANK OF CHICAGO*	59101024	10/01/24	475.00	02-17-5703 SERVICE CHARGES	TRUST# 1855910005 REF BOND SERIES 2015B Fee		
AMAZON CAPITAL SERVICES INC*	13QQ-17PA-Y4L1	09/19/24	33.24	01-03-5301 OFFICE SUPPLIES	Neigear 5-port gigable ethernet switch, HDMI cable		
AMAZON CAPITAL SERVICES INC*	16Y-N9A9-V8HH	09/19/24	105.46	01-01-5301 OFFICE SUPPLIES	paper clips, sticky notes,, napkins, coffee, binder clips		
AMAZON CAPITAL SERVICES INC*	1713-MH79-AVYP	09/20/24	13.98	01-01-5301 OFFICE SUPPLIES	paper bowls		
AMAZON CAPITAL SERVICES INC*	19WD-XXY7-G1DJ	09/25/24	9.99	01-01-5399 MISC EXPENSE	fall decorations		
AMAZON CAPITAL SERVICES INC*	1EDMNA46V-CQW3	09/27/24	34.82	01-01-5301 OFFICE SUPPLIES	Avery printable tickets		
AMAZON CAPITAL SERVICES INC*	1HF3-CG9V-GG7D	09/21/24	134.95	01-04-5327 SAFETY-OSHA REQUIREMENTS	Asphalt boots		
AMAZON CAPITAL SERVICES INC*	1HWL-PDVH-7Y7X	09/26/24	22.38	01-01-5301 OFFICE SUPPLIES	Dry erase white board, dry erase markers		
AMAZON CAPITAL SERVICES INC*	1G9P-RMCR-FRW7	09/29/24	363.90	01-03-5320 COMMUNITY RELATIONS	Trick or treat candy - 8 pounds		
AMAZON CAPITAL SERVICES INC*	1RWV-VPNQ-6VRN	09/26/24	19.95	01-11-5301 OFFICE SUPPLIES	Stop shock ll-single, Testing-120V AC		
AMAZON CAPITAL SERVICES INC*	1V4F-WWKT-CJVG	09/26/24	13.29	01-01-5301 OFFICE SUPPLIES	napkins, tea bags		
AMERICAN BODY COMPANY	SAE18794	09/30/24	156.00	01-04-5402 VEHICLE MAINTENANCE	#16, #11, #2, #19		
AMERICAN BODY COMPANY	SAE18794	09/30/24	78.00	01-02-5401 EQUIPMENT MAINTENANCE	A40 and A139		
AMERICAN MESSAGING	U1109710YJ	10/01/24	186.17	01-04-5305 TELEPHONE	ACT# U1-109710		
AMERICAN MESSAGING	U1109710YJ	10/01/24	37.95	02-17-5305 TELEPHONE	ACT# U1-109710		
AMERICAN MESSAGING	U1109710YJ	10/01/24	30.36	02-18-5305 TELEPHONE	ACT# U1-109710		
AMERICAN MESSAGING	U1109710YJ	10/01/24	7.59	01-01-5305 TELEPHONE	ACT# U1-109710		
AMERICAN MESSAGING	U1109710YJ	10/01/24	7.59	01-11-5305 TELEPHONE	ACT# U1-109710		
BAKTER & WOODMAN INC*	0263783	09/20/24	735.00	02-17-5503 PROFESSIONAL SERVICES	Project #0210426.00		
BEECHY, DAVE*	09302024 Beechy Exp	09/30/24	339.00	01-11-5310 PROFESSIONAL DUES	Dues, MLS Fees Expense Reimbursement		
BlueCross BlueShield of Illinois*	Oct 2024 Revised 9232024	09/23/24	3,052.32	01-02-5519 EMPLOYEE INSURANCE BENEFITS	ACT# 256231 HMO/PPO INSURANCE Revised bill with coverage changes and new rates		
BlueCross BlueShield of Illinois*	Oct 2024 Revised 9232024	09/23/24	931.54	01-00-2107 INS DEDUCTION PAYABLE	ACT# 256231 HMO/PPO INSURANCE Revised bill with		

Name	Invoice Number	Inv Date	Inv Amount	GL Account	Description	PO#	FY
BlueCross BlueShield of Illinois*	Oct 2024 Revised 9232024	09/23/24	594.25	01-03-5519 EMPLOYEE INSURANCE BENEFITS	coverage changes and new rates ACT# 256231 HMO/PP0 INSURANCE Revised bill with coverage changes and new rates ACT# 256231 HMO/PP0 INSURANCE Revised bill with coverage changes and new rates		
BlueCross BlueShield of Illinois*	Oct 2024 Revised 9232024	09/23/24	19,137.04	01-00-2107 INS DEDUCTION PAYABLE	coverage changes and new rates ACT# 256231 HMO/PP0 INSURANCE Revised bill with coverage changes and new rates		
BOUND TREE MEDICAL LLC	85497243	09/23/24	587.40	01-02-5317 EMS SUPPLIES	NITRILE BLACK GLOVES		
BREWER COMPANY, THE	224702	09/20/24	67.36	01-04-5319 SMALL TOOLS	edging broom, handle 60", tack coat		
BREWER COMPANY, THE	224704	09/20/24	140.40	01-04-5415 PATCHING MATERIALS	tack coat 5 gal - 3		
BROZYNSKI, LYNNE	09252024 REF BROZYNSKI	09/25/24	25.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
Calibre Press	119252	09/27/24	398.00	01-03-5312 TRAINING & TRAVEL	Training: For Reading People - RD, RG		
CANON FINANCIAL SERVICES INC	35409085	09/30/24	194.76	01-03-5514 EQUIPMENT RENTAL	Contract# 694009-3 E-Studio Color Copiers Series		
CANON FINANCIAL SERVICES INC	35409085	09/30/24	194.77	01-03-5514 EQUIPMENT RENTAL	Contract# 694009-3 E-Studio Color Copiers Series		
CANON FINANCIAL SERVICES INC	35409085	09/30/24	194.77	01-11-5504 CONTRACTUAL SERVICES	Contract# 694009-3 E-Studio Color Copiers Series		
CANON FINANCIAL SERVICES INC	35409085	09/30/24	194.77	01-02-5604 MISC EQUIPMENT	Contract# 694009-3 E-Studio Color Copiers Series		
CDW GOVERNMENT INC*	AATK77U	09/23/24	830.13	89-00-5405 911 SYSTEM MAINTENANCE	RHEL server standard		
CENTRAL PARTS WAREHOUSE	738736A	09/18/24	8,299.04	01-04-5647 PW MACHINERY	Snow Plow for 2023 Pickup		3631
CHICAGO PARTS AND SOUND LLC	210005059	09/06/24	250.00	01-02-5402 VEHICLE MAINTENANCE	Install bluetooth headset in engine 40		
CHICAGO SOUTHLAND CONVENTION & VISITORS	August 2024 HI	09/20/24	2,519.65	01-01-5512 OTHER SERVICES	HOTEL, TAX REMIT AUGUST 2024 Holiday Inn ONLY		
Cintas Corporation #21	4206059316	09/23/24	241.97	01-04-5406 BUILDING MAINTENANCE	Payee# 14485849 TOWELS, COVERS, MATS, UNIFORMS		
Cintas Corporation #21	4206059316	09/23/24	64.97	01-04-5313 UNIFORMS	Payee# 14485849 TOWELS, COVERS, MATS, UNIFORMS		
Cintas Corporation #21	4206794708	09/30/24	241.97	01-04-5406 BUILDING MAINTENANCE	Payee# 14485849 TOWELS, COVERS, MATS, UNIFORMS		
Cintas Corporation #21	4206794708	09/30/24	64.97	01-04-5313 UNIFORMS	Payee# 19445520 2-4x6 Scraper, 11 3x10 Gray, 4 3x5 Gray, 1 4x6 Gray, 1 4x8 Logo, 1 5x6 Logo mats		
Cintas Corporation #21	4207259699	10/03/24	404.27	01-08-5406 BUILDING MAINTENANCE	ACT# 8771 40 096 005983 Oct 24		
Comcast	877140096005983 Oct 24	09/18/24	16.20	01-03-5399 MISC EXPENSE	ACT# 8771 40 096 005983 Oct 24		
Comcast	877140096005991 Oct 24	09/18/24	10.50	01-03-5399 MISC EXPENSE	ACT# 8771 40 096 005991 Oct 24		
Comcast	8771400960526509 Oct 24	09/26/24	222.90	01-02-5404 COMPUTER MAINTENANCE	ACT# 8771 40 096 0526509 Oct 24		
Comcast	8771400960526533 Oct 24	09/27/24	219.90	01-02-5404 COMPUTER MAINTENANCE	ACT# 8771 40 096 0526533 Oct 24		
COMED	1453743000 Sept 24	09/20/24	191.00	01-04-5307 ELECTRICITY	ACT# 1453743000 Sept 24		
COMED	2035421222 Sept 24	09/23/24	73.39	01-04-5307 ELECTRICITY	ACT# 2035421222 Sept 24		
COMED	3310352222 Sept 24	09/23/24	22.46	01-04-5307 ELECTRICITY	ACT# 3310352222 Sept 24		
COMED	3478965000 Sept 24	09/20/24	70.90	01-04-5307 ELECTRICITY	ACT# 3478965000 Sept 24		
COMED	3961629111 Sept 24	09/20/24	26.61	01-04-5307 ELECTRICITY	ACT# 3961629111 Sept 24		
COMED	5312524000 Sept 24	09/16/24	215.13	01-04-5307 ELECTRICITY	Acct#5312524000 Sept 24		
COMED	5312524000 Sept 24	09/21/24	4,724.83	01-04-5307 ELECTRICITY	Acct#5312524000 Sept 24		
CORE & MAIN*	INV0010096	09/17/24	445.28	02-17-5319 SMALL TOOLS	Reed Offset Aluminum Wrench, Hach Free Chlorine reagent set		
CORE & MAIN*	INV0010231	09/23/24	152.88	02-17-5319 SMALL TOOLS	Reed Round-Ir Rerounder, 3/4" Copper		
DOMBROWSKI DENNIS	24-04-0325	09/30/24	150.00	01-00-4824 COMMUNITY DEV. REIMBURSEMENT	RETAINER REFUND FOR 5232 TEMPLE POOL PERMIT		1024
DUKELOW, MIKE	09252024 REF DUKELOW	09/25/24	40.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
DUTCH VALLEY INC*	5416	10/01/24	1,165.00	09-04-5510 LAWN CARE	October gateway monthly mowing		

Name	Invoice Number	Inv Date	Inv Amount	GL Account	Description	PO#	FY
DUTCH VALLEY INC*	5417	10/01/24	1,826.00	01-04-5533 STREETSCAPE MAINTENANCE	September Commuter Parking Lot & Entry Way Sign/ROW Planter Bed Maintenance		
EAGLE UNIFORM CO INC	13915-3	09/25/24	886.00	01-03-5313 UNIFORMS	Patches		
EAGLE UNIFORM CO INC	14014-3	09/26/24	190.00	01-03-5313 UNIFORMS	Uniform Shirts - Demtro		
EPERJESI, LAURIE	09262024 REF EPERJESI	09/26/24	21.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
ETP LABS INC*	24-137353	10/01/24	720.00	02-17-5503 PROFESSIONAL SERVICES	40 TOTAL COLIFORM TESTS		
FACTORY MOTOR PARTS CO	50-5622028	10/01/24	156.59	01-03-5402 VEHICLE MAINTENANCE	kit-brake/lining		
FACTORY MOTOR PARTS CO	52-575256	10/01/24	252.78	01-03-5402 VEHICLE MAINTENANCE	rotor asy - brake		
GALLAGHER MATERIALS INC*	36026	09/25/24	207.20	09-04-5415 PATCHING MATERIALS	UPM HIGH PERF COLD PATCH		
GRAINGER	9261948211	09/26/24	108.50	02-17-5319 SMALL TOOLS	thread repair kit		
GRAINGER	9261948229	09/26/24	39.54	02-17-5319 SMALL TOOLS	Tap Wrench		
GRIFFON, JACQUELINE	09262024 REF GRIFFON	09/26/24	61.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
HARRIS, NATHAN	10022024 REF HARRIS	10/02/24	15.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
HELSEL-JEPPELSON ELECTRICAL INC	946813	09/18/24	403.20	01-04-5406 BUILDING MAINTENANCE	AC charger, wallplate, GFCI		
HENNING, LA TASHA	09272024 REF HENNING	09/27/24	105.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
HR Green Inc.	178633	09/05/24	54,000.00	08-00-5412 STREET RESURFACING	#2303949-0000 2024 Resurfacing project		
HR Green Inc.	179590	09/27/24	1,237.50	02-18-5638 SEWERS	#2202187-0000 Crescent Green LS Impr		
HR Green Inc.	179592	09/27/24	471.00	02-17-5508 ENGINEERING SERVICES	#2302530-0000 Oak Forest IL - LSL Inventory Assistance		
ILLINOIS ASSOCIATION OF CHIEFS OF POLICE	18392	10/01/24	265.00	01-03-5310 PROFESSIONAL DUES	Membership Renewal - Active Medium Dept thru Dec. 31, 2025		
ILLINOIS ASSOCIATION OF CHIEFS OF POLICE	18637	10/01/24	135.00	01-03-5310 PROFESSIONAL DUES	Membership Renewal - Associate Other thru Dec. 31, 2025 - Scott Durano		
INTERSTATE BATTERY OF CENTRAL CHICAGO*	353310	09/26/24	171.06	01-04-5401 EQUIPMENT MAINTENANCE	AAA-24, MTP-65HD		
Interstate Power Systems Inc	R042049100-01	09/30/24	27,201.59	01-02-5402 VEHICLE MAINTENANCE	Transmissoin repair for Engine 39		3690
JOE RIZZA	448220	09/24/24	171.51	01-03-5402 VEHICLE MAINTENANCE	Solenoid, bracket - PD #5		
JOE RIZZA	716798	09/05/24	2,732.15	01-03-5402 VEHICLE MAINTENANCE	O2 Sensor repairs		3684
JOE RIZZA	717275	09/09/24	791.28	01-03-5402 VEHICLE MAINTENANCE	Repairs - PD #15		
KENDOTZ PIZZERIA	09-26-24 Sr Luncheon	09/26/24	780.00	01-01-5207 SR. CITIZENS COMMISSION	Senior Luncheon		
KILEY, MOLLY	09272024 REF KILEY	09/27/24	40.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
KIMBALL MIDWEST	102619201	09/18/24	123.20	01-04-5319 SMALL TOOLS	ATM holder		
KLEIN THORPE AND JENKINS LTD*	09192024	09/19/24	161.00	01-01-5506 LEGAL FEES-REGULAR	GENERAL		
KLEIN THORPE AND JENKINS LTD*	09192024	09/19/24	350.00	01-01-5506 LEGAL FEES-REGULAR	Labor		
KLEIN THORPE AND JENKINS LTD*	09192024	09/19/24	552.00	38-00-5506 LEGAL FEES-REGULAR	TFE NO. 6		
KLEIN THORPE AND JENKINS LTD*	09192024	09/19/24	552.00	38-00-5506 LEGAL FEES-REGULAR	15541 S. Cicero Avenue		
KLEIN THORPE AND JENKINS LTD*	09192024	09/19/24	276.00	01-01-5506 LEGAL FEES-REGULAR	PSEBA Benefits and Decisions		
KLEIN THORPE AND JENKINS LTD*	09192024	09/19/24	69.00	01-01-5506 LEGAL FEES-REGULAR	Oit Warkle Lot Access		
KLEIN THORPE AND JENKINS LTD*	09192024	09/19/24	139.50	01-01-5506 LEGAL FEES-REGULAR	Dunkin Donuts - 15900 S. Cicero		
KLEIN THORPE AND JENKINS LTD*	09192024	09/19/24	2,275.00	01-01-5506 LEGAL FEES-REGULAR	Firefighter Campbell Grievance-Retirement Incentive		
KRAJEWSKI, LINDA	09302024 REF KRAJEWSKI	09/30/24	35.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
LACOUR, CHRIS	09262024 REF LACOUR	09/26/24	22.50	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
Law Offices of Dennis G. Gianopolus P. C.	August 2024	09/25/24	500.00	01-03-5501 HEARING OFFICER	Administrative Hearing Officer Services		

Name	Invoice Number	Inv Date	Inv Amount	GL Account	Description	PO#	FY
Linde Gas & Equipment Inc	45364102	09/22/24	43.15	02-17-5332 COMPRESSED GAS & CHEMICALS	Cus# 71421886 CYLINDER RENT IND HIGH PRESSURE		
LVCARELLI, JENNIFER	10012024 REF LVCARELLI	10/01/24	67.50	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
MANSOUR, AHMAD	24-07-1071	09/30/24	940.00	01-00-4824 COMMUNITY DEV. REIMBURSEMENT	RETAINER REFUND FOR 6339 EDGEWOOD FIRE REST PERMIT		1024
MARISCAL, JONATHAN D.*	09302024 Mariscal Exp	09/30/24	350.00	01-02-5312 TRAINING & TRAVEL	AHA ACLIS & PALS Renewal Course - Exp reimbursement		
MARKHAM ASPHALT COMPANY*	62005	09/19/24	749.69	01-04-5415 PATCHING MATERIALS	HMA SC N50 D 9.5R		
MARREN, MELANIE	09272024 REF MARREN	09/27/24	11.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
MARTINEZ, VICTOR	09262024 REF MARTINEZ	09/26/24	10.00	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
MCCANN INDUSTRIES INC*	P34714	10/02/24	132.54	01-04-5416 CONCRETE REPAIRS	36' pick handle only 6 pack wh/dl guard, 5# pick mattock head 6 pk; fiber exp joint bundle		
MAEDE INC*	710172	09/30/24	456.69	08-00-5414 TRAFFIC SIGNAL MAINTENANCE	TRAFFIC SIGNAL INSTALLATIONS, WARNING FLASHER		
MENARDS - CRESTWOOD	50079	09/13/24	32.46	01-04-5406 BUILDING MAINTENANCE	galv elbow, flex pipe, exhaust vent, screwdriver		
MENARDS - CRESTWOOD	50122	09/13/24	53.92	01-04-5406 BUILDING MAINTENANCE	galv elbow, furnace pipe		
MENARDS - CRESTWOOD	50219	09/15/24	83.94	01-08-5406 BUILDING MAINTENANCE	trash bags		
MENARDS - CRESTWOOD	50275	09/16/24	45.14	01-08-5406 BUILDING MAINTENANCE	heavy duty plug, wire strippers, single outlet		
MENARDS - CRESTWOOD	50358	09/17/24	67.92	01-08-5406 BUILDING MAINTENANCE	duracell batteries		
MENARDS - CRESTWOOD	50487	09/19/24	6.58	01-04-5319 SMALL TOOLS	pickup and reach tool		
MENARDS - TINLEY PARK	64717	09/21/24	1.29	01-02-5402 VEHICLE MAINTENANCE	compression sleeve - Orland E8 part		
MENARDS - TINLEY PARK	64867	09/24/24	190.49	01-02-5406 BUILDING MAINTENANCE	galv trash bags, Lysol toilet cleaner, Tide pods, cascade, paper towels, toilet paper		
MENARDS - TINLEY PARK	65291	10/02/24	14.98	01-04-5416 CONCRETE REPAIRS	plastic chalk reel		
MENARDS - TINLEY PARK	65332	10/03/24	239.99	01-03-5399 MSC EXPENSE	Insight purifier 500-air purifier		
MAK, AL	09272024 REF MAK	09/27/24	12.50	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
MILLER,SALLIANN	10022024 REF MILLER	10/02/24	18.75	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
MITEL LEASING	905290071	09/27/24	215.78	01-01-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	43.16	01-02-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	388.41	01-03-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	86.31	01-04-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	10.79	01-05-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	37.76	01-10-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	140.26	01-11-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	37.76	01-12-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	64.74	02-17-5305 TELEPHONE	Agreement #: 901-8081543-001		
MITEL LEASING	905290071	09/27/24	53.95	02-18-5305 TELEPHONE	Agreement #: 901-8081543-001		
MOCTEZUMA, YULIANNA	09252024 REF MOCTEZUMA	09/25/24	22.50	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
NICOR GAS	52825310007 Sept 24	09/24/24	44.20	02-17-5306 NATURAL GAS	Ag# 52-82-53-1000 7 Sept 24		
NICOR GAS	53302710008 Sept 24	09/24/24	44.20	02-17-5306 NATURAL GAS	ACT# 53-30-27-1000 8 Sept 24		
NICOR GAS	5668823224 Sept 24	09/26/24	48.50	02-17-5306 NATURAL GAS	ACT# 56-66-88-2322 4 Sept 24		
O'CONNOR LAW OFFICES LLC*	1387	10/01/24	1,666.66	01-01-5507 LEGAL FEES-PROSECUTOR	OCTOBER PROSECUTOR RETAINER FOR COURT KEYS H and Y at BRIDGEVIEW COURTHOUSE		
O'REILLY AUTO PARTS	3380-134341	09/06/24	41.88	01-03-5402 VEHICLE MAINTENANCE	14oz Brake clean		

Name	Invoice Number	Inv Date	Inv Amount	GL Account	Description	PO#	FY
O'REILLY AUTO PARTS	3380-136539	09/16/24	12.22	01-09-5402 VEHICLE MAINTENANCE	shift bushing		
O'REILLY AUTO PARTS	3380-136709	09/26/24	51.98	01-02-5402 VEHICLE MAINTENANCE	blue def		
OWOLABI, ANDREA	09272024 REF OWOLABI	09/27/24	32.50	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
PAGE SUBURBAN BUS	642005	09/25/24	100.00	01-09-5513 LEASE PAYMENTS	ACT# 1586 October Vanpool Community Transit Fare 299MWN		
PAGE SUBURBAN BUS	642085	09/25/24	100.00	01-09-5513 LEASE PAYMENTS	ACT# 1586 October VANPOOL TRANSIT FARE 905MN		
Park Ave Recovery LLC do Fundworks LLC	9470	09/30/24	350.00	01-03-5399 MISC EXPENSE	BODY REMOVAL AND TRANSPORT TO ME OFFICE		
PARK HARDWARE - TINLEY	073937/1	10/03/24	4.78	01-04-5406 BUILDING MAINTENANCE	niple conduit		
PEREZ, EVA	10012024 REF PEREZ	10/01/24	73.75	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
POSTMASTER - OAK FOREST	10012024 UB POSTAGE	10/01/24	1,596.31	02-17-5304 POSTAGE & FREIGHT	UB POSTAGE OCT 2024		
POSTMASTER - OAK FOREST	10012024 UB POSTAGE	10/01/24	399.08	02-18-5304 POSTAGE & FREIGHT	UB POSTAGE OCT 2024		
POWER, MARIA	09262024 REF POWER	09/26/24	26.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
PowerDMA Inc	INV-57692	09/24/24	8,840.75	01-03-5512 OTHER SERVICES	Policy and Accreditation software	3696	
Quench USA Inc	INV07958017	09/22/24	49.50	01-08-5406 BUILDING MAINTENANCE	Ac# D322174_3i R Q-41298_D322174S 0287229		
Quench USA Inc	INV07992317	10/01/24	69.30	01-01-5399 MISC EXPENSE	4 Q-86120_D382185S 0378388		
Quench USA Inc	INV07992317	10/01/24	138.60	01-03-5399 MISC EXPENSE	4 Q-86120_D382185S 0378388		
Quench USA Inc	INV07992317	10/01/24	69.30	01-11-5399 MISC EXPENSE	4 Q-86120_D382185S 0378388		
QUILL CORPORATION	40436942	09/06/24	176.33	01-03-5301 OFFICE SUPPLIES	str sticks, spoons, paper plates, creamer, sugar, index cards, datastik		
QUILL CORPORATION	40643804	09/18/24	163.97	01-03-5301 OFFICE SUPPLIES	Steno books, foam cups, paper plates		
RINTZ, JULIE	09262024 REF RINTZ	09/26/24	41.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
RIVAS, MARIA	09302024 REF RIVAS	09/30/24	18.75	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
RR Landscape Supply	132251	09/16/24	192.00	02-17-5418 LANDSCAPING REPAIRS	REFUND- METRA TOKENS		
Ruane, Paul*	10012024 Exp Ruane	10/01/24	15.86	01-12-5312 TRAINING & TRAVEL	pulverized topsoil		
RUSSO POWER EQUIPMENT INC	SP20815997	09/23/24	333.86	01-04-5401 EQUIPMENT MAINTENANCE	Parking - Filling forms downtown chain loop, bar and chain oil-winter blue, bar and chain oil-platinum grade		
Salamowicz, Michael*	09192024 Salamowicz Exp Reimb	09/19/24	169.68	01-04-5114 DEPARTMENT HEADS	PW staff pizza lunch - exp reimbursement		
SANTOS, JONATHAN	09302024 REF SANTOS	09/30/24	16.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
SCHREUDER, HOLLY	09272024 REF SCHREUDER	09/27/24	11.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
SHAMROCK TBC INC	10012024 REF SHAMROCK TBC	10/01/24	46,894.68	01-12-5656 FACADE IMPROVEMENTS	REIMBURSEMENT-FACADE ASSISTANCE GRANT		1024
SHOWERS, CHRISTINE	09242024 REF SHOWERS	09/24/24	21.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
Sirchie Acquisition Co LLC	0663774-IN	09/13/24	58.95	01-03-5323 LAW ENFORCEMENT SUPPLIES	Test 11-Mecke's, Test 15-Methamphetamine		
Sirchie Acquisition Co LLC	0663886-IN	09/13/24	49.57	01-03-5323 LAW ENFORCEMENT SUPPLIES	Evidence Box		
SMITTY'S TREE SERVICE	265885	09/24/24	37.00	01-04-5418 LANDSCAPING REPAIRS	dumping chips		
SUNBELT RENTALS INC	159624923-0001	09/19/24	117.42	01-04-5514 EQUIPMENT RENTAL	65LB Class Demolition Hammer		
Torney, Nicole*	09232024 Exp Reimb	09/23/24	25.32	01-01-5312 TRAINING & TRAVEL	Parking for IML annual conference on 9/20/24		
Traffic Control & Protection LLC*	8027	09/19/24	161.00	01-04-5410 STREET MAINT/SIGNS	12- Ext Cap Bracket 2 3/8" round		
TRAINING CONCEPTS INC	61219	09/16/24	50.00	01-02-5312 TRAINING & TRAVEL	AHA Instructor Renewal Class		
TRANSUNION RISK AND ALTERNATIVE	910851-202409-1	10/01/24	189.60	01-03-5399 MISC EXPENSE	Ac# 910851		
TRUGREEN LIMITED PARTNERSHIP	200186924	09/16/24	314.43	01-08-5510 LAWN CARE	CITY HALL CAMPUS VEG CONTROL		
Underground Pipe & Valve Co.	069537	10/01/24	264.00	02-17-5421 MAINTENANCE OF WATER MAINS	plug type lid		

Name	Invoice Number	Inv Date	Inv Amount	GL Account	Description	PO#	FY
UNIVERSITY OF ILLINOIS	H100587279100 MJC Vohr 226	09/23/24	119.83	01-03-5517 WORKERS COMP INSURANCE	HOSPITAL-MC 8/23/24 Voucher #226		
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	1,089.22	01-01-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	1,226.66	01-02-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	3,501.83	01-03-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	417.37	01-04-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	198.51	01-05-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	198.51	01-10-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	412.28	01-11-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	147.61	01-12-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	325.75	02-17-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
VERITAS TECHNOLOGIES LLC*	2200498823	09/21/24	173.06	02-18-5404 COMPUTER MAINTENANCE	Annual Veritas Renewal	3698	
Verizon Wireless	9974544000	09/22/24	62.60	02-17-5305 TELEPHONE	Act# 842475133-00001		
VODNIK, JASON*	10012024 Vodnick Exp	10/01/24	36.05	01-03-5312 TRAINING & TRAVEL	Expenses - training registration		
W. G. N. FLAG & DECORATING CO	66614	09/13/24	612.00	01-08-5336 FLAGS & DECORATIONS	40 3YX' nylon US flags		
WAREHOUSE DIRECT*	5794155-0	09/19/24	228.14	01-02-5389 MISC EXPENSE	Hot Cups, lids, post-its, paper, pads		
WAREHOUSE DIRECT*	5799265-0	09/27/24	100.73	01-04-5301 OFFICE SUPPLIES	pens, hanging legal folders, small order fee		
WAREHOUSE DIRECT*	5799568-0	09/30/24	4.81	01-04-5301 OFFICE SUPPLIES	tape		
WILLE BROTHERS CO*	382072	09/18/24	1,489.75	02-17-5416 CONCRETE REPAIRS	YD 4000 PSI A/E READY MIX		
WILLE BROTHERS CO*	382118	09/26/24	1,176.50	02-17-5416 CONCRETE REPAIRS	6.5 YD 4000 PSI A/E READY MIX		
XYBIX SYSTEMS INC	54545	09/24/24	20,731.69	89-00-5604 MISC EQUIPMENT	Police Dispatch Console #3	3640	
ZAGRODNEK, SHARON	09302024 REF ZAGRODNIK	09/30/24	11.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
ZIAK, JACQ	10012024 REF ZIAK	10/01/24	41.25	09-00-4226 COMMUTER PARKING FEE	REFUND- METRA TOKENS		0924
Grand Totals:		209	269,599.14				



**Notice  
 Agenda Item**

Vendor	Merchant Name	Invoice #	Check #	Check Dt	Amount	GL Account	Account Descrip.	Gen Description	FY	
FIFTH THIRD BANK CREDIT CARD 1204	FIFTH THIRD BANK CREDIT CARD 1204	09192024 VENTRA-METRA TICKET	123085	M 09/19/24	11.00	01-12-5312	TRAINING & TRAVEL	Ventra Metra- Conference -P.R.	0924	
FIFTH THIRD BANK CREDIT CARD 1204	FIFTH THIRD BANK CREDIT CARD 1204	09202024 MAIZ & BARRO	123086	M 09/20/24	112.50	01-01-5311	SPECIAL EVENTS	Maiz & Barro luncheon-C.M.	0924	
FIFTH THIRD BANK CREDIT CARD 1204	FIFTH THIRD BANK CREDIT CARD 1204	09202024 LUNCHEON MAIZ & BARRO	123087	M 09/20/24	165.00	01-01-5311	SPECIAL EVENTS	Maiz & Barro luncheon-C.M.	0924	
Grand Totals:					288.50					

# CITY OF OAK FOREST

Veterans Commission

Meeting



15440 S. Central Avenue  
Oak Forest, IL 60452  
(708) 687-4050

Thursday, August 15, 2024 – 7:30 P.M.

Blue Room – Conference Room

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CHAIRPERSON: (A) Joe Pilch  
LIAISON: Alderman Paul Selman  
MEMBERS: (A) Christopher Adams (A) John Perales  
Ralph Chichester Jim Pioth  
Dennis Mitzner (A) Don Snedden  
(A) Dave Moore Tom O'Neill  
Richard Wojotowicz (A) Mayor Hank Kuspa

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Honorary Member: James (Jim) Watson

Guest:

1. Pledge of allegiance
2. Roll Call
3. Approval of Minutes
  - Approval of the July minutes by Jim Pioth 2<sup>nd</sup> by Dennis Mitzner.
    - All members present approved.
4. Liaison to the City Report Paul Selman:
  - Nothing new tonight.
5. Old business:
  - The flag deposit box needs to be emptied again. I also received city flags from public works that need retiring. These ashes we can deposit in the repository at James and Central. We can go to EMA garage and sort flags inside.
6. New business
  - Need to discuss with PD / FD, and administration about IDC 2025. Do we move the concert to Gaelic Park with fireworks.
    - Also planning needs to start in September or October with First Responders.
  - Check on cost of Drone fireworks next year.

# CITY OF OAK FOREST

Veterans Commission  
Meeting



15440 S. Central Avenue  
Oak Forest, IL 60452  
(708) 687-4050

Thursday, August 15, 2024 – 7:30 P.M.  
Blue Room – Conference Room

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- Department heads suggested we move the event off July 4<sup>th</sup> (busiest day for PD & FD departments and no one volunteering to work). Next year maybe Thursday July 3<sup>rd</sup> or Saturday July 5<sup>th</sup>.
- Planning for Independence Day 2025 picnic and concert at Park District Pavilion behind main Park District building. Need to pick a day Thursday July 3 or Saturday July 5.
  - We had 375 people attend the music venue at the Park District pavilion.
- For Veteran’s Day do a pre-recorded ceremony of flag burning and depositing ashes in our receptacle. Play on Veterans Day November 11 and play at Council meeting on Veterans Day. Pete Hegseth from Fox News has a video we could play too.
  - Salute to our Armed Forces at Doubletree October 11, 10-12PM.
    - Honor Flight may be at Salute to Armed Forces.

7. Once around the Table

- 

Adjournment: Motion to adjourn at 21:00 by Denn is Mitzner 2<sup>nd</sup> by Tom O’Neill.

Our next meeting is Thursday October 17, 2024, at 19:30 in **the Blue Room**.

Dates and times could change with approval of committee.

Meeting dates for 2024 meetings start at 19:30.

January 18	February 15	March 21	April 18	May 16	June 20
July 18	August 15	September 19	October 17	November 21	

Dec **19 No meeting**

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APPROVED 10.1-24  
W. Blatchford  
G. Gericke  
Richard E. Beatty

**CITY OF OAK FOREST**

**FIRE & POLICE COMMISSION MEETING  
MINUTES  
MONDAY JUNE 24, 2024  
10:00AM**

**BLUE ROOM**

1. Roll Call-Roll call taken at 10:00AM. Present were Commissioners Blatchford, and Gericke. Absent was Commissioner Beatty. Also present were Police Chief Reid and Fire Chief Kasper.
2. Approval of Minutes- Meeting minutes from meeting on 6-10-2024 were submitted for review and approval. Motion Commissioner Blatchford to accept, seconded by Commissioner Gericke. All were in favor, motion passed.
3. Correspondence-None
4. Old Business-None
5. Review and Approval of final Fire LT. Promotional List-Motion Commissioner Blatchford to accept and post final Fire Lt. Promotional List, seconded by Commissioner Gericke. All were in favor, motion passed.
6. New Business-Chief Reid informed the Commission of possible 4-5 upcoming retirements within the next year, facilitating the need for a possible Police Lateral test.
7. Citizen Participation -None
8. Adjournment-Motion Commissioner Blatchford to adjourn, seconded by Commissioner Gericke. All in favor, motion passed. Meeting adjourned at 10:37AM.

APPROVED 10-1-24

W. Blatchford

Pat Gericke

Richard E. Beatty

**CITY OF OAK FOREST**

**FIRE & POLICE COMMISSION MEETING**

**MINUTES**

**SATURDAY SEPTEMBER 7, 2024**

**9:00AM**

**BLUE ROOM**

1. Roll Call-Roll call taken at 9:05AM. Present were Commissioners Blatchford, Gericke, and Beatty.
2. Approval of Minutes-Tabled
3. Correspondence-Invoices 109321,109272,109322, and 109274 from Cops and Fire Testing Co. For Entry Fire and Police testing submitted for approval. Motion Commissioner Blatchford to accept, seconded by Commissioner Gericke. All were in favor, motion passed.
4. Old Business-None
5. Fire and Police Candidate Oral Interviews- Interviews began at 9:22AM.
6. New Business -None
7. Citizen Participation-None
8. Adjournment-Motion Commissioner Blatchford to adjourn, seconded by Commissioner Gericke. All were in favor, motion passed. Meeting adjourned at 2:30PM.

APPROVED 10-1-24

*W. Blatchford*  
*Ger. Gericke*  
*Richard E. Beatty*

**CITY OF OAK FOREST**

**FIRE & POLICE COMMISSION MEETING**

**MINUTES**

**THURSDAY SEPTEMBER 12, 2024**

**4:00PM**

**BLUE ROOM**

1. Roll Call-Roll call taken at 4:00PM. Present were Commissioners Blatchford and Gericke. Absent was Commissioner Beatty. Also present was Police Chief Reid and Deputy Fire Chief Chocola.
2. Approval of Minutes-Tabled
3. Correspondence-None
4. Old Business-None
5. Approval of Initial Entry Police Officer Eligibility List-Motion Commissioner Blatchford to accept initial Fire and Police Entry Lists, seconded by Commissioner Gericke. All were in favor, motion passed.
6. New Business-None
7. Citizen Participation-None
8. Adjournment-Motion Commissioner Blatchford to adjourn, seconded by Commissioner Gericke. All were in favor, motion passed. Meeting adjourned at 4:20PM.

EMERGENCY TELEPHONE SYSTEM BOARD

MINUTES (SUMMARIZED)

SEPTEMBER 5, 2024

**ATTENDANCE**

Chief Reid, Fire Chief Kasper, EMA Joe Pilch, Tom Rieman IT Director, DPW Director Mike Salamowicz and Supvr. Marilyn Morgan. IT Assistant Aaron Beatty and DPW Assistant Director John Robinson.

**APPROVAL OF MINUTES**

Motion to approve the Minutes from the August 6, 2024 Meeting made by Jason Reid, seconded by Joe Pilch and agreed to by all.

**APPROVAL OF BILLS**

\$595.00 – APCO – TC Supervisor training was approved by Marilyn Morgan, seconded by Jason Reid and agreed to by all.

**NEW BUSINESS**

None

**OLD BUSINESS**

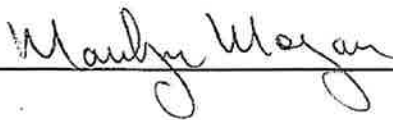
It was determined that an additional siren system could not be covered by the 911 funds. There was conversation regarding the repeaters and tower information. There was also conversation relating to the Radio Room floor and third position improvements.

**PUBLIC COMMENT**

None

**ADJOURNMENT**

Motion to adjourn at 0912 hours made by Chief Reid and seconded by Joe Pilch and agreed to by all. Next scheduled Meeting is Tuesday October 1, 2024 in the Oak Forest City Council Chambers.



10-1-24

CITY OF OAK FOREST  
 PLANNING & ZONING COMMISSION MEETING MINUTES  
 Wednesday, September 18, 2024

The Planning & Zoning Commission meeting was called to order at 7:00 p.m. by Chairman Ziak.

Pledge of allegiance.

**PRESENT:** Chairman Ziak  
 Commissioner Schroeder  
 Commissioner Kunz  
 Commissioner Ater  
 Commissioner Forbes  
 Commissioner Larson  
 Commissioner Runge  
 Commissioner Serna  
 Staff Member Paul Ruane  
 City Clerk/Executive Assistant Nicole Tormey

Chairman Ziak asked for a motion to open the meeting.

Commissioner Runge made the motion. Commissioner Forbes seconded.

Roll call.

AYES	NAYS	ABSTAIN	ABSENT
Commissioner Runge			
Commissioner Serna			
Commissioner Schroeder			
Commissioner Kunz			
Commissioner Ater			
Commissioner Forbes			
Commissioner Larson			
Chairman Ziak			

Motion carried 8-0, 0 absent.

1. ZC# 24-019 6050 W. 159<sup>th</sup> Street – The Exclusive Pour Patio – Special Use Permit – Parking Variation: PUBLIC HEARING – The applicant requests review and recommendation of approval of a special use permit and a parking variation to allow outdoor seating patio in the C2 – General Service Commercial District at 6080 W. 159<sup>th</sup> Street.

Community Planner Paul Ruane amended the opening statement to reflect correct address as 6080 W. 159<sup>th</sup> Street. The request is for an outdoor seating patio and parking variation to allow 109 parking spaces where 163 parking spaces are required, a deficit of

54 parking spaces. The proposed patio location is off of Arroyo in the rear of the shopping plaza. They are requested six tables separated into two areas, 6' x 8' drinking/eating spaces. Food is not prepared on site. Business will be as it functions now but extending it to outside. They have proposed white vehicle impact barriers to separate the exterior of the tables versus any cars that may be coming through there. Potential issues brought forward was the distance for vehicle traffic; space where tables would be is 10' from yellow line into building and from the yellow line to the opposite way is 13.5' for the car drive aisle. Previously approved in 2019 was 111 parking spaces with 15 spaces in rear for employee parking. The proposed variance would take away the two parking spaces for employees, 109 spaces. The required parking stalls for the entire strip mall, including the vacant spaces, would be 163 required parking spaces. 109 is being proposed.

Commissioner Kunz asked if the back is going to be blocked off just in the evening so no one gets hit. Paul Ruane stated the barriers will be brought in and out each night. Commissioner Kunz clarified the parking block will be taken away then. He asked if any other business has to use the driveway at night. Paul Ruane noted there should not be any deliveries or trucks for garbage but there are other businesses that are open at the same time.

Commissioner Runge asked how much of the 13.5 feet for the cars to drive through will the barrier eat into. Paul responded the barriers would be within the yellow area not in the 13.5 feet. The Code requires for a one way driveway the width of 12 feet minimum.

Commissioner Serna asked if the Exclusive Pour back door would be utilized. Paul confirmed with the applicant they will be using the rear door for access in and out of the building.

Chairman Ziak asked if police and fire have reviewed the proposal. Paul responded yes. The back alley way is not designated as a fire lane for any safety purposes. The Chief of Police let Paul know of the vehicle impacts and the potential for being close to the neighborhood. Chairman Ziak asked when the discussion about the parking was. Paul replied 2019. Chairman Ziak noted that negative 54 parking stalls is pretty substantial. He inquired if there are any parking issues on a Friday or Saturday night. Paul confirmed with City Clerk Nicole Tormey that there are no complaints with the mayor's office regarding parking issues.

Commissioner Forbes asked how far is the closest residence. Paul responded he believes at least 150 feet. Only difference is the building next to this is 5 feet in height. You can see second story of the houses on the other side of the next door business. Commissioner Forbes agrees with the Chairman regarding the parking variance of 54 parking spaces is very substantial. He has drove by on the weekends and the parking lot is packed. He believes adding more people to the establishment and provide less parking, that is not a good idea. This proposal puts the eating and drinking patrons in an alley next to a dumpster and the rodent and pest control boxes. He knows municipal, health and building codes do not have a rule that you cannot do it but the codes cannot

be that specific on everything. He believes putting eating and drinking next to a dumpster and rodent and pest control boxes is a bad idea.

Chairman Ziak asked if there are any plans for a speaker system in the back. Paul responded that the applicant confirmed no they are not planning on it.

Commissioner Kunz asked how late the patio will be open until. Paul stated he will have the applicant come up.

Dr. Nicole Bronson approached the podium. Chairman Ziak swore her in. She reported the business is open some days until midnight. If business is good, 1:00 a.m. Commissioner Kunz asked if she is going to let people stay outside until that time. She replied yes. He asked if outside is for smokers. She replied yes. She clarified they are not an eating establishment. Only alcohol.

Commissioner Serna asked if there is going to be any additional lighting in the back. Dr. Bronson answered that no additional lighting is needed.

Commissioner Forbes reported that is a required emergency exit and believes Illinois Smoke Free Code requires no smoking within 20 feet of a door. Dr. Bronson believes it is 10 feet. Commissioner Kunz reasked the question if it is 10 feet from the door. The last table could be 10 feet, could be moved closer.

Shawn Bronson approached the podium. Chairman Ziak swore him in. Mr. Bronson stated they can close the outside at 12. It does not have to be open later than the bar. Commissioner Kunz asked as far as the tables if they will be 10 feet from the door. Mr. Bronson replied yes. Paul Ruane stated there is additional space to the left of the picture.

Commissioner Serna asked how much space would be left by the dumpster if they shifted the tables left. Dr. Bronson stated there is a considerable amount of space left. Mr. Bronson stated it would be 4 feet away.

Commissioner Larson asked about overflow parking and if it will affect the residential area. Mr. Bronson stated the two spaces in the back of the restaurant are for his parking and his wife. Commissioner Larson asked about overflow parking on residential streets.

Commissioner Kunz asked if there is overflow and there are complaints by residents, will they be able to correct it or shut it down after it has been approved. Paul stated his assumption would be the special use permit would need to stipulate a requirement like that. The separate avenue would be the liquor license. The liquor license classification for the patio would be on its own merits as well.

Commissioner Ziak asked for any public comment. None.

Dr. Bronson asked for the opportunity to have the beer garden. They plan on having it in the evening. Most of the businesses are closed. Parking should not be an issue.

Chairman Ziak asked for a motion to affirm PZC Resolution 24-18 recommending approval of the Special Use Permit and Variation.

Commissioner Forbes made the motion. Commissioner Larson seconded.

Roll call.

AYES	NAYS	ABSTAIN	ABSENT
Commissioner Schroeder			
Commissioner Kunz			
Commissioner Ater			
	Commissioner Forbes		
Commissioner Larson			
	Commissioner Runge		
Commissioner Serna			
	Chairman Ziak		

Motion carried 5-3, 0 absent.

Paul Ruane reported this will go before City Council on September 24<sup>th</sup> at 7:30 p.m. for final determination.

- ZC# 24-020 16044 S. Cicero Avenue – JTM Auto Repair – Special Use Permit:  
 The applicant requests review and recommendation of approval of a special user permit to allow an automotive body, paint, and interior repair and maintenance and such other and further zoning relief as may be required in the C3 – Central Business District at 16044 S. Cicero Avenue.

Community Planner Paul Ruane reported the applicant owns the three properties ending in a pin number of 19, 20 and 21. Currently, there is a single family home with garage. The Special Use Permit request is a for an automotive repair and maintenance shop. The proposal includes the single family residence staying where it is at, removing the existing driveway and proposed new driveway on the north of the house. Secondly, a separation of uses, commercial use to the south with a 2200 square foot auto service space with adequate parking, dumpster enclosure and additional storage of vehicles limited to fenced in area. A brick façade is being proposed with some metal paneling with vertical siding. Conditions of approval are providing a plat of subdivision, additional materials on south and north elevations so they are consistent with the frontage, equipment, mechanicals, utilities screened by landscaping and provide a bike rack. The proposed driveway changes would require IDOT approval. Another condition would be a solid 8 foot opaque fence required on the west property line to separate the residences. Storage of vehicles would be limited to the fenced in area. Public sidewalks would be required and to be continued down Cicero Avenue.

Chairman Ziak clarified the area is already zoned commercial. Paul replied yes C3. Back in 2020 City Council approved amending the area from 160<sup>th</sup> Street to 163<sup>rd</sup> to allow single family homes in the C3 on Cicero Avenue.

Chairman Ziak asked for any questions from the Commissioners. None.

The applicant, Bilal Al-Talla, and architect, Steve Francis with Lending Group Architects, approached the podium. Chairman Ziak swore them in.

Chairman Ziak asked about the building material of the vertical siding in the back. Mr. Francis answered they are looking for a hidden fastener type metal siding to keep the theme of the modern metal look. They are open to suggestions. Chairman Ziak asked about the existing garage on the south. Paul replied staff did not propose a fence to the south but could be added as a condition. Chairman Ziak asked if the HVAC units will be on the roof. Mr. Francis stated that everything will be internal to the building.

Chairman Ziak asked for any questions from the Commissioners. None.

Bob Sullivan of 16021 Oak Avenue approached the podium. Chairman Ziak swore him in. Mr. Sullivan stated there are a couple issues. He is concerned that it will become an eyesore for the neighborhood. He stated there are already issues by the pizza place. On the property itself now, there are couple of stacks of tires. The tires cause a problem. He is also concerned about lighting on the back of the business. Noise is another concern. He questioned regarding a paint booth. He questioned the water runoff from the property being higher than the properties on Oak.

Mr. Francis (*inaudible – microphone not working well*). They want to be good neighbors. Lighting (*inaudible*). They will work with staff. Paul stated there is a significant drop off from the back of the property to the neighboring property where the fence line is almost in line with the property off of Cicero, a difference of 5 to 6 feet.

Bilal Al-Talla, the applicant, stated he wants to be a good neighbor and understands Mr. Sullivan's point of view.

Commissioner Larson asked how many vehicles will be in the garage at one time. Mr. Francis answered there will be 3 bays. (*Inaudible*).

Commissioner Schroeder asked where the current business location is. Mr. Al-Talla replied 14525 S. Cicero Avenue. He is leasing at the current location.

Collin Muprhy approached the podium. He stated he has been a customer of Mr. Al-Talla for 3 years. He is an owner that cares and delivers a quality product.

Chairman Ziak asked for a motion to affirm PZC Resolution 24-19 recommending approval of the Special Use Permit.

Commissioner Schroeder made the motion. Commissioner Forbes seconded.

Roll call.

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Schroeder			
Commissioner Kunz			
Commissioner Ater			
Commissioner Forbes			
Commissioner Larson			
Commissioner Runge			
Commissioner Serna			
Chairman Ziak			

Motion carried 8-0, 0 absent.

Paul Ruane confirmed this will now go before City Council on September 24.

Chairman Ziak asked for a motion for approval of June 19 and August 21, 2024 minutes.

Commissioner Forbes made the motion. Commissioner Larson seconded.

Roll call.

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Forbes			
Commissioner Larson			
Commissioner Runge			
Commissioner Serna			
Commissioner Schroeder			
Commissioner Kunz			
Commissioner Ater			
Chairman Ziak			

Motion carried 8-0, 0 absent.

Paul Ruane stated the next meeting is October 2 for a design approval of Scarlet Oak School.

Chairman Ziak asked for citizen participation. Seeing none.

Chairman Ziak asked for motion for adjournment. Commissioner Runge made the motion. Commissioner Larson seconded.

Roll call.

<b>AYES</b>	<b>NAYS</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Commissioner Runge			
Commissioner Serna			

Commissioner Schroeder			
Commissioner Kunz			
Commissioner Ater			
Commissioner Forbes			
Commissioner Larson			
Chairman Ziak			

Motion carried 8-0, 0 absent.

Meeting adjourned at 7:51 p.m.

Minutes prepared by Nicole Tormey, City Clerk/Executive Assistant.

  
CHAIRMAN ZIAK



1. Meeting called to order at 2:00 p.m.
2. Roll call  
Members: Jeanette Beck  
Diana Davidson  
Joseph Donley  
Also present: Fire Chief Gary Kasper  
City Administrator Tim Kristin  
Human Resources Manager Bridget Parfitt  
Public Works Director Mike Salamowicz  
Public Works Assistant Director John Robinson  
City Attorney Jason Guisinger
3. Training presentation, Jason Guisinger  
Civil Service Commission information and training  
Robert's Rules of Order, items to be motioned and seconded then take action  
Discussion Open Meetings Act  
Exams administered
4. Approval of minutes from July 16, 2024 meeting  
Motioned by Jeanette Beck  
2<sup>nd</sup> Diana Davidson  
3<sup>rd</sup> Joseph Donley
5. Maintenance Worker exam  
Public Works will get information to Bridget Parfitt  
Dates still open on testing process. Bridget will check into Joliet Junior College for power test coordinate application packet and check on costs  
Civil Service Rule 3.2 call time and place, b & c time application received, time stamped and position title  
Additional information will be discussed at next meeting for testing  
Application dates September 11, 2024 to October 11, 2024
6. Fire Department Secretary exam  
Application due date September 16, 2024  
Motion by Jeanette Beck to set orientation, written exam on specific dates.  
Seconded by Joseph Donley

Orientation mandatory. Monday, September 23, 2024 at 7 p.m. If not present cannot continue with exam process.

D Davidson & Beck

J. J.



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Written exam. Saturday, October 5, 2024 at 8 a.m. Must pass with a 70% to continue to oral interview.

Oral interview. TBD

Motion to establish scoring rules for Fire Department Secretary position  
70% passing on written exam  
70% passing on oral interview  
Approved by Jeanette Beck, Joe Donley and Diana Davidson

Waiting total score for Fire Department Secretary position  
70% written  
30% oral  
Applicant also must pass background investigation

Location for orientation, written, oral interview exams: Oak Forest City Hall, 15440 S. Central Avenue, Oak Forest, IL 60452

Roll call for approval:  
Jeanette Beck  
Joseph Donley  
Diana Davidson

7. Training requirements  
Open Meeting Act  
FOIA, Jeanette will do
8. Executive session  
None
9. Citizen participation  
None
10. Old business  
None.
11. New business  
Appoint Joseph Donley as Chief Examiner  
Motioned by Diana Davidson

**CITY OF OAK FOREST**  
**Civil Service Commission Minutes**  
Tuesday, September 3, 2024  
Blue Room



15440 S. Central Avenue  
Oak Forest, IL 60452  
(708) 687-4050

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Seconded Jeanette Beck

12. Adjournment

Motioned by Diana Davidson

Seconded Joseph Donley

Adjourned 4:37 p.m.

Minutes prepared by Diana Davidson

**PROCLAMATION NO. 2024-10-0309P**  
**RECOGNIZING ASHLEIGH KONECNY**  
**FOR COMPLETING THE VENTURING SUMMIT RANK**

**WHEREAS,** Venturing is an inclusive program through the Boy Scouts of America for males and females aged 14-20. The program is operated through Venturing Crews, which meet regularly to plan activities and events; and

**WHEREAS,** Ashleigh Konecny joined Venturing in 2017 and Venturing Crew 422 in 2022; and

**WHEREAS,** The highest rank of Venturing, the Summit Rank, goes to those Venturers who have matured in their personal direction, skills, and life competencies, and who have accepted the responsibility to mentor others and serve their communities in a lasting way; and

**WHEREAS,** Ashleigh has held various officer positions, including vice president of administration and, currently, president emeritus. As vice president of administration, Ashleigh served as acting president while the president was away at school; and

**WHEREAS,** Ashleigh attended National Youth Leadership Training in 2019; and

**WHEREAS,** As part of her Venturing Summit Project, Ashleigh built raised garden beds with bee houses to increase the pollinator bee population; and

**WHEREAS,** Ashleigh passed the Venturing Summit Board of Review – becoming the second Venturing Crew 422 member to do so; and

**WHEREAS,** Ashleigh plans to enroll in the engineering course at United Parcel Service as well as complete training to become an associate advisor to support youth in the scouting program.

**NOW, THEREFORE, BE IT RESOLVED THAT I,** Henry L. Kuspa, Mayor, and the City Council hereby recognize Ashleigh Konecny for completing the Venturing Summit Rank, thank her for her contribution to increasing the pollinator bee population, and wish her success in all her future endeavors.

**PASSED THIS 8<sup>th</sup> DAY OF OCTOBER 2024**

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Henry L. Kuspa, Mayor

**ATTEST**

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Nicole Tormey, City Clerk



ALL GOOD THINGS CLOSE TO HOME

# CITY COUNCIL AGENDA MEMO

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DATE: October 8, 2024  
TO: Mayor Kuspa, City Council  
FROM: Michael Salamowicz, Director of Public Works  
SUBJECT: 2024 MFT Road Program Pay Estimate No.1 in the budgeted amount of \$856,452.07

## Background

As the Council members know, the City approved a contract with Iroquois Paving on June 11, 2024 for the 2024 MFT Road Program. The contractor began work on the project in early July of 2024 and has completed the work with the exception of additional pavement striping on Oak Park Avenue.

The City has received Pay Estimate No.1 dated August 23, 2024 from Iroquois Paving in the amount of \$856,452.07. The invoice, waivers of lien and affidavit have been reviewed by HR Green who recommend payment of Pay Estimate No.1 in the amount of \$856,452.07. This includes a reduction of \$95,161.34 reflecting a 10% retention.

Original Contract Amount:	\$1,061,670.10
Total Work Completed to Date:	\$ 951,613.41
Total Retainage (10%) to Date:	\$ 95,161.34
Amount Paid to Date:	\$ 0.00
Current Amount Due:	\$ 856,452.07

The project is funded under Water Systems Improvements (CIP) budget line item 02-17-5652.

## Recommendation

Approval of Pay Estimate No.1 to Iroquois Paving in the amount of \$856,452.07.

## Action Requested

Staff recommends approval of Pay Estimate No.1 to Iroquois Paving in the amount of \$856,452.07.

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▶ 2363 Sequoia Drive | Suite 101  
Aurora, IL 60506  
**Main** 630.553.7560 + **Fax** 713.965.0044  
▶ [HRGREEN.COM](http://HRGREEN.COM)

8/30/2024

Mike Salamowicz  
Village of Oak Forest  
Director of Public Works  
15722 Lorel Ave  
Oak Forest, IL, 60452

RE: 2024 Road Program  
Pay Estimate No. # 1

Dear Mike,

Attached you will find Pay Estimate No. #1 for the 2024 Road Program. This pay estimate reflects the progress payment for work completed through 8/30/2024 with a retainage of 10%.

Original Contract Amount: \$ 1,061,670.10  
Adjusted Contract Amount: \$ 1,061,670.10  
Total Value of Completed Work: \$ 951,613.41  
Retainage (10%): \$ 95,161.34  
Previous Payments: \$ 0.00  
Net Amount Due: \$ 856,452.07

We recommend that the Village of Oak Forest approve and make payment to Iroquois Paving Corporation in the amount of \$856,452.07

If you have any questions or require any additional information, please call me at 331.274.1992

Sincerely,  
**HR GREEN, INC.**

**Tyler Wojtkiewicz**  
Construction Technician I - Construction  
Cell [331.274.1992](tel:331.274.1992)  
HR Green® | Building Communities. Improving Lives.





**IROQUOIS PAVING CORPORATION/  
INTERSTATE ASPHALT**  
P.O. Box 466  
Waukega, IL 60970  
(815) 432-5211

IPC Job #: **2403406**

Job Name: **Oak Forest 2024 Resurfacing**

Date thru: **08/23/2024**

**Oak Forest, City of (O102)**  
15440 S Central Ave  
Oak Forest, IL 60452  
Attn:

Invoice #: **2403406-01**

County: **Cook**

Project: **MFT & General**

Route: **Various**

Section: **25-00000-01-GM**

IPC PHASE / ITEM DESCRIPTION			AWARDED			Current QTY / INV		JTD / Completed		
Phase	Name	UM	Qty	Price	Values	Qty	Values	Qty	Price	Values
100	10 -Bit Mat'l Tack Coat	LB	24,045.00	\$0.01	\$240.45	24,045.000	\$240.45	24,045.000	\$0.01	\$240.45
200	20 -Poly HMA BC IL 4.75 N50	TN	1,542.00	\$122.00	\$188,124.00	1,285.090	\$156,780.98	1,285.090	\$122.00	\$156,780.98
300	30 -HMA SC Mix D N50	TN	3,588.00	\$79.50	\$285,246.00	3,575.550	\$284,256.23	3,575.550	\$79.50	\$284,256.23
400	40 -HMA Surf Rem 2-1/4"	SY	35,600.00	\$2.65	\$94,340.00	27,709.200	\$73,429.38	27,709.200	\$2.65	\$73,429.38
500	50 -HMA Surf Rem Butt Jt	SY	375.00	\$0.01	\$3.75	375.000	\$3.77	375.000	\$0.01	\$3.77
600	60 -HMA Surf Rem & Repl 3"	SY	975.00	\$41.09	\$40,062.75	1,170.000	\$48,075.30	1,170.000	\$41.09	\$48,075.30
700	70 -Class D Patch 3"	SY	1,350.00	\$0.01	\$13.50	300.000	\$3.00	300.000	\$0.01	\$3.00
800	80 -Agg BC Rem & Repl 12"	SY	675.00	\$0.01	\$6.75	0	0	0	0	0
900	90 -Sidewalk Rem Special	SF	1,300.00	\$3.25	\$4,225.00	0	0	0	0	0
1000	100 -PCC Sidewalk Rem & Repl	SF	10,020.00	\$11.95	\$119,739.00	12,449.000	\$148,765.55	12,449.000	\$11.95	\$148,765.55
1100	110 -Detectable Warnings	SF	280.00	\$25.50	\$7,140.00	300.000	\$7,650.00	300.000	\$25.50	\$7,650.00
1200	120 -Comb C&G Rem & Repl	LF	5,700.00	\$44.50	\$253,650.00	3,647.000	\$162,291.50	3,647.000	\$44.50	\$162,291.50
1300	130 -Drainage & Util Struct Ad	EA	46.00	\$360.00	\$16,560.00	30.000	\$10,800.00	30.000	\$360.00	\$10,800.00
1400	140 -Manhole to be Recon	EA	4.00	\$1,500.00	\$6,000.00	0	0	0	0	0
1500	150 -Tree Root Pruning	EA	10.00	\$264.35	\$2,643.50	15.000	\$3,965.25	15.000	\$264.35	\$3,965.25
1600	160 -THPL PM Line 12"	LF	400.00	\$4.58	\$1,832.00	0	0	0	0	0
1700	170 -THPL PM Line 24"	LF	610.00	\$7.94	\$4,843.40	0	0	0	0	0
1800	180 -Traffic Cont & Prot, Std	LS	1.00	\$37,000.00	\$37,000.00	1.000	\$37,000.00	1.000	\$37,000.00	\$37,000.00
<b>TOTAL AWARDED VALUES</b>					<b>\$1,061,670.10</b>		<b>\$933,261.41</b>			<b>\$933,261.41</b>

**MISCELLANEOUS / EXTRAS:**

800100	AUP - PCC DW Rem & Repl (Newell)	SY	0	\$160.00	0	114.700	\$18,352.00	114.700	\$160.00	\$18,352.00
<b>TOTAL EXTRA VALUES</b>					<b>\$0.00</b>		<b>\$18,352.00</b>			<b>\$18,352.00</b>

Current	\$951,613.41	JTD Amount	\$951,613.41
		Previously Paid	\$0.00
		<b>JTD Total</b>	<b>\$951,613.41</b>
		Retention 10.00%	\$95,161.34
		<b>CURRENT Due</b>	<b>\$856,452.07</b>

Net 30 Days



ALL GOOD THINGS CLOSE TO HOME

# CITY COUNCIL AGENDA MEMO

---

DATE: October 8, 2024  
TO: Mayor Kuspa, City Council  
FROM: Michael Salamowicz, Director of Public Works  
SUBJECT: Various Locations Sidewalk Improvements Project (147<sup>th</sup> Street to 151<sup>st</sup> Street)  
Joint Funding Agreement for Phase II Engineering Services from HR Green

## Background

As the Council members know, the City was successful in obtaining federal funding through the Illinois Transportation Enhancement Program (ITEP) for the City's Sidewalk Improvements Project. The project includes new sidewalks on Laramie Avenue from 147th Street to 148th Street; LeClaire Avenue from 149th Street to 151st Street; Lavergne Avenue from 149th Street to 151st Street and 149th Street from Lavergne Avenue to Cicero Avenue. As identified in the Phase I Study completed by Baxter & Woodman, the anticipated cost of the project is \$775,000, with the Federal ITEP participation (80% Federal / 20% Local) at approximately \$620,000 and the City's Local Match at \$155,000.

Phase I (Project Study) for the Sidewalk Improvements Project consisted of developing the project scope, environmental studies and preliminary design of the project. The Phase I Study has been submitted and approved by the Illinois Department of Transportation.

The next step of the process was to select an engineering firm to complete Phase II (Design) of the project. Phase II consists of refining the design to develop contract plans and land acquisition. Earlier this year, the City posted a Request for Qualifications (RFQ) for Phase II engineering services for the Sidewalk Improvements Project. The City received one submittal from HR Green. It should be noted that federal policy dictates qualification based selections for the use of federal funds, and prohibits selections based on pricing. The RFQ documentation and recommendation letter for the selection of HR Green were submitted to IDOT for their review and approval. We have received notification that the selection of HR Green for the completion of the Phase II study has been approved by IDOT.

Following IDOT's approval of the selection of HR Green for the completion of the Phase II study, attached is a copy of the Joint Funding Agreement for Engineering Services from HR Green for the completion of the Phase II Study in the amount of \$79,320. Please note that, as stated above, the City would be responsible 20% of the engineering costs for the project, which would be \$15,864.

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Recommendation

Approval of the Illinois Department of Transportation's Joint Funding Agreement for Engineering Services from HR Green for the completion of the Phase II study in the amount of \$79,320.

Action Requested

Staff recommends approval of the Illinois Department of Transportation's Joint Funding Agreement for Engineering Services from HR Green for the completion of the Phase II study in the amount of \$79,320.

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**LOCAL PUBLIC AGENCY**

Local Public Agency		County	Section Number
City of Oak Forest		Cook	20-00105-00-SW
Fund Type	ITEP, SRTS, HSIP Number(s)		MPO Name
ITEP	143051		CMAP
			MPO TIP Number
			07-22-0081

<b>Engineering</b>		<b>Right-of-Way</b>	
State Job Number	Project Number	State Job Number	Project Number
D-91-027-23	7NF7(918)	R-90-005-23	W7PE(665)
<input checked="" type="checkbox"/> Local Administered Engineering		<input type="checkbox"/> Right-of-Way	
<input type="checkbox"/> Other			

**LOCATION**

Local Street/Road Name	Key Route	Length	Stationing	
See Attached			To	From
Location Termini				
Current Jurisdiction			Existing Structure Number(s)	
			<input type="button" value="Remove"/>	

**PROJECT DESCRIPTION**

Various sidewalk improvements on Laramie Avenue from 148th Street to 147th Street, LeClaire Avenue from 151st Street to 149th Street, Lavergne Avenue from 151st Street to 149th Street and 149th Street from Lavergne Avenue to Cicero Avenue (IL Route 50)

Local Public Agency	Section Number	State Job Number	Project Number
City of Oak Forest	20-00105-00-SW		

This Agreement is made and entered into between the above local public agency, hereinafter referred to as the "LPA" and the State of Illinois, acting by and through its Department of Transportation, hereinafter referred to as the "STATE". The STATE and LPA jointly proposes to improve the designated location as described in the Location and Project Description sections of this agreement. The improvement shall be developed by, or on behalf of the LPA and approved by the STATE using the STATE's policies and procedures approved and/or required by the Federal Highway Administration, hereby referred to as "FHWA".

## I. GENERAL

- 1.1 Availability of Appropriation: Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. The STATE may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the LPA by the STATE or the federal funding source, (ii) the Governor or STATE reserves funds, or (iii) the Governor or STATE determines that funds will not or may not be available for payment. The STATE shall provide notice, in writing, to LPA of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.
- 1.2 Domestic Steel Requirement. The project plans and specifications will specify domestic steel as required by Section 106.01 of the current edition of the Standard Specifications for Road and Bridge Construction and comply with federal Build America-Buy America provisions.
- 1.3 Federal Authorization. That this Agreement and the covenants contained herein shall become null and void in the event that the FHWA does not approve the proposed improvement for Federal-aid participation within one (1) year of the date of execution of this agreement.
- 1.4 Severability. If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.
- 1.5 Termination. This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days' prior written notice to the other Party. If terminated by the STATE, the STATE must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If the STATE determines in the case of a partial termination that the reduced or modified portion of the funding award will not accomplish the purposes for which the funding award was made, the STATE may terminate the Agreement in its entirety.

This Agreement may be terminated, in whole or in part, by the STATE without advance notice:

- a. Pursuant to a funding failure as provided under Article 1.1.
- b. If LPA fails to comply with the terms and conditions of this funding award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any award.

## II. REQUIRED CERTIFICATIONS

This Agreement and the LPA's obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, and any and all license requirements or professional certification provisions.

- 2.1 Compliance with Uniform Grant Rules (2 CFR Part 200). The LPA certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference.
- 2.2 Compliance with Registration Requirements. LPA certifies that it: (i) is registered with the federal SAM system; (ii) is in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS Number; (iv) have a valid UEI, if applicable. It is LPA's responsibility to remain current with these registrations and requirements.
- 2.3 Bribery. The LPA certifies to the best of it's knowledge that it's officials have not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).
- 2.4 Bid Rigging. LPA certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).
- 2.5 Debt to State. LPA certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because the LPA, or its affiliate(s), is/are delinquent in the payment of any debt to the STATE, unless the LPA, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and STATE acknowledges the LPA may declare the Agreement void if the certification is false (30 ILCS 500/50-11).
- 2.6 Debarment. The LPA certifies to the best of its knowledge and belief that it's officials:
  - a. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;

Local Public Agency	Section Number	State Job Number	Project Number
City of Oak Forest	20-00105-00-SW		

- b. have not within a three-year period preceding this agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements receiving stolen property;
- c. are not presently indicated for or otherwise criminally or civilly charged by a governmental entity (Federal, State, Local) with commission of any of the offenses enumerated in item (b) of this certification; and
- d. have not within a three-year period preceding the agreement had one or more public transactions (Federal, State, Local) terminated for cause or default.

- 2.7 **Criminal Convictions.** The **LPA** certifies that neither it nor any managerial agent of **LPA** has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. The **LPA** further certifies that it is not barred from receiving an funding award under 30 ILCS 500/50-10.5 and acknowledges that **STATE** shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).
- 2.8 **Improper Influence.** The **LPA** certifies that no funds have been paid or will be paid by or on behalf of the **LPA** to any person for influencing or attempting to influence an officer or employee of any government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, the **LPA** certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.
- 2.9 **Telecom Prohibition.** The **LPA** certifies that it will comply with Section 889 of the FY 2019 National Defense Authorization Act (NDAA) that prohibits the use of telecommunications or video surveillance equipment or services produced provided by the following companies: Dahua Technology Company, Hangzhou Hikvision Digital Technology Company, Huawei Technologies Company, Hytera Communications Corporation, and ZTE Corporation. Covered equipment and services cannot be used as substantial or essential component or any system, or as critical technology as part of any system.
- 2.10 **Personal Conflict of Interest** - The **LPA** certifies that it shall maintain a written code or standard of conduct which shall govern the performance of its employees, officers, board members, or agents engaged in the award and administration of contracts supported by state or federal funds. Such code shall provide that no employee, officer, board member or agent of the **LPA** may participate in the selection, award, or administration of a contract supported by state or federal funds if a conflict of interest, real or apparent would be involved. Such a conflict would arise when any of the parties set forth below has a financial or other interest in the firm selected for award:
- a. the employee, officer, board member, or agent;
  - b. any member of his or her immediate family;
  - c. his or her partner; or
  - d. an organization which employs, or is about to employ, any of the above.

The conflict of interest restriction for former employees, officers, board members and agents shall apply for one year.

The code shall also provide that **LPA's** employees, officers, board members, or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts. The **STATE** may waive the prohibition contained in this subsection, provided that any such present employee, officer, board member, or agent shall not participate in any action by the **LPA** relating to such contract, subcontract, or arrangement. The code shall also prohibit the officers, employees, board members, or agents of the **LPA** from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

- 2.11 **Organizational Conflict of Interest** - (50 ILCS 105/3, 65 ILCS 5/3.1-55-10, 65 ILCS 5/4-8-6) The **LPA** certifies that it will also prevent any real or apparent organizational conflict of interest. An organizational conflict of interest exists when the nature of the work to be performed under a proposed third party contract or subcontract may, without some restriction on future activities, result in an unfair competitive advantage to the third party contractor or **LPA** or impair the objectivity in performing the contract work.
- 2.12 **Accounting System.** The **LPA** certifies that it has an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state and federally-funded program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. To comply with 2 CFR 200.305(b)(7)(i), the **LPA** shall use reasonable efforts to ensure that funding streams are delineated within **LPA's** accounting system. See 2 CFR 200.302.

### III. AUDIT AND RECORD RETENTION

- 3.1 **Single Audits:** The **LPA** shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31

Local Public Agency	Section Number	State Job Number	Project Number
City of Oak Forest	20-00105-00-SW		

USC 7501-7507) and Subpart F of 2 CFR Part 200.

If, during its fiscal year, **LPA** expends \$750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), **LPA** must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. A copy of the audit report must be submitted to the **STATE** (IDOT's Financial Review & Investigations Section, Room 126, 2300 South Dirksen Parkway, Springfield, Illinois, 62764) within 30 days after the completion of the audit, but no later than one year after the end of the **LPA**'s fiscal year.

Assistance Listing number (formally known as the Catalog of Federal Domestic Assistance (CFDA) number) for all highway planning and construction activities is **20.205**.

- 3.2 **STATE Audits:** The **STATE** may, at its sole discretion and at its own expense, perform a final audit of the Project (30 ILCS 5, the Illinois State Auditing Act). Such audit may be used for settlement of the Project expenses and for Project closeout purposes. The **LPA** agrees to implement any audit findings contained in the **STATE**'s authorized inspection or review, final audit, the **STATE**'s independent audit, or as a result of any duly authorized inspection or review.
- 3.3 **Record Retention.** The **LPA** shall maintain for three (3) years from the date of final project closeout by the **STATE**, adequate books, records, and supporting documents to verify the amounts, recipient, and uses of all disbursements of funds passing in conjunction with this contract. adequate to comply with 2 CFR 200.334. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.
- 3.4 **Accessibility of Records.** The **LPA** shall permit, and shall require its contractors and auditors to permit, the **STATE**, and any authorized agent of the **STATE**, to inspect all work, materials, payrolls, audit working papers, and other data and records pertaining to the Project; and to audit the books, records, and accounts of the **LPA** with regard to the Project. The **LPA** in compliance with 2 CFR 200.337 shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized **STATE** representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the **STATE**'s Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by the **STATE** (including auditors), by the state of Illinois or by federal statute. The **LPA** shall cooperate fully in any such audit or inquiry.
- 3.5 **Failure to maintain the books and records.** Failure to maintain the books, records and supporting documents required by this section shall establish presumption in favor of the **STATE** for recovery of any funds paid by the **STATE** under the terms of this contract.

#### IV. LPA FISCAL RESPONSIBILITIES

- 4.1 To provide all initial funding and payment for engineering or right of way work.
- 4.2 **LPA Appropriation Requirement.** By execution of this Agreement the **LPA** attests that sufficient moneys have been appropriated or reserved by resolution or ordinance to fund the **LPA** share of project costs. A copy of the authorizing resolution or ordinance is attached as Schedule 3.
- 4.3 **Reimbursement Requests:** For reimbursement requests the **LPA** will submit supporting documentation with each invoice. Supporting documentation is defined as verification of payment, certified time sheets or summaries, vendor invoices, vendor receipts, cost plus fix fee invoice, progress report, personnel and direct cost summaries, and other documentation supporting the requested reimbursement amount (Form BLR 05621 should be used for consultant invoicing purposes). **LPA** invoice requests to the **STATE** will be submitted with sequential invoice numbers by project.
- 4.4 **Financial Integrity Review and Evaluation (FIRE) program:** **LPA**'s and the **STATE** must justify continued federal funding on inactive projects. 23 CFR 630.106(a)(5) defines an inactive project as a project which no expenditures have been charged against Federal funds for the past twelve (12) months. To keep projects active, invoicing must occur a minimum of one time within any given twelve (12) month period. However, to ensure adequate processing time, the first invoice shall be submitted to the **STATE** within six (6) months of the federal authorization date. Subsequent invoices will be submitted in intervals not to exceed six (6) months.
- 4.5 **Final Invoice:** The **LPA** will submit to the **STATE** a complete and detailed final invoice with applicable supporting documentation of all incurred costs, less previous payments, no later than twelve (12) months from the date of completion of work or from the date of the previous invoice, whichever occurs first. If a final invoice is not received within this time frame, the most recent invoice may be considered the final invoice and the obligation of the funds closed. Form BLR 05613 (Engineering Payment Record) is required to be submitted with the final invoice for engineering projects.
- 4.6 **Project Closeout:** The **LPA** shall provide the final report to the appropriate **STATE** district office within twelve (12) months of the physical completion date of the project so that the report may be audited and approved for payment. If the deadline cannot be met, a written explanation must be provided to the district prior to the end of the twelve (12) months documenting the reason and the new anticipated date of completion. If the extended deadline is not met, this process must be repeated until the project is closed. Failure to follow this process may result in the immediate close-out of the project and loss of further funding.
- 4.7 **Project End Date:** The period of performance (end date) for state and federal obligation purposes is five (5) years for projects

Local Public Agency	Section Number	State Job Number	Project Number
City of Oak Forest	20-00105-00-SW		

under \$1,000,000 or seven (7) years for projects over \$1,000,000 from the execution date of the agreement. Requests for time extensions and joint agreement amendments must be received and approved prior to expiration of the project end date. Failure to extend the end date may result in the immediate close-out of the project and loss of further funding.

**V. THE LPA AGREES**

- 5.1 To acquire in its name, or in the name of the **STATE** if on the **STATE** highway system, all right-of-way necessary for this project in accordance with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, and established State policies and procedures. Prior to advertising for bids, the **LPA** shall certify to the **STATE** that all requirements of Titles II and III of said Uniform Act have been satisfied. The disposition of encroachments, if any, will be cooperatively determined by representatives of the **LPA**, the **STATE**, and the **FHWA** if required.
- 5.2 To provide for all utility adjustments and to regulate the use of the right-of-way of this improvement by utilities, public and private, in accordance with the current Utility Accommodation Policy for Local Public Agency Highway and Street Systems.
- 5.3 To retain jurisdiction of the completed improvement.
- 5.4 To maintain or cause to be maintained the completed improvement or that portion within its jurisdiction, in a manner satisfactory to the **STATE** and the **FHWA**.
- 5.5 To provide if required, for the improvement of any railroad-highway grade crossing and rail crossing protection within the limits of the proposed improvement.
- 5.6 To regulate parking and traffic in accordance with the approved project report.
- 5.7 To regulate encroachments on public rights-of-way in accordance with current Illinois Compiled Statutes.
- 5.8 To regulate the discharge of sanitary sewage into any storm water drainage system constructed with this improvement in accordance with the current Illinois Compiled Statutes.
- 5.9 For contracts awarded by the **LPA**, the **LPA** shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any USDOT - assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The **LPA** shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of USDOT - assisted contracts. The **LPA's** DBE program, as required by 49 CFR part 26 and as approved by USDOT, is incorporated by reference in this agreement. Upon notification to the recipient of its failure to carry out its approved program, the **STATE** may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S. C 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C 3801 et seq.). In the absence of a USDOT - approved **LPA** DBE Program or on **STATE** awarded contracts, this agreement shall be administered under the provisions of the **STATE'S** USDOT approved Disadvantaged Business Enterprise Program.

**VI. THE STATE AGREES**

- 6.1 To provide such guidance, assistance, and supervision to monitor and perform audits to the extent necessary to assure validity of the **LPA's** certification of compliance with Title II and III Requirements.
- 6.2 To reimburse the **LPA** for federal and/or state funds on the basis of periodic billings, provided said billings contain sufficient cost information and show evidence of expenditures by the **LPA**.

**SCHEDULES**

Additional information and/or stipulations are hereby attached and identified below as being a part of this agreement.

<input checked="" type="checkbox"/>	1.	Division of Cost
<input checked="" type="checkbox"/>	2.	Location Map
<input checked="" type="checkbox"/>	3.	Risk Assessment
<input checked="" type="checkbox"/>	4.	Attestations
<input checked="" type="checkbox"/>	5.	Resolution*
<input checked="" type="checkbox"/>	6.	Project Location
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

\*Appropriation and signature authority resolution must be in effect on, or prior to, the execution date of the agreement.

Local Public Agency	Section Number	State Job Number	Project Number
City of Oak Forest	20-00105-00-SW		

**AGREEMENT SIGNATURES EXECUTION**

The LPA agrees to accept and comply with the applicable provision set forth in this agreement including attached schedules.

**APPROVED**

Local Public Agency

Name of Official (Print or Type Name)

Title of Official

Signature

Date

<input type="text"/>	<input type="text"/>
----------------------	----------------------

The above signature certifies the agency's TIN number is

36-600774 conducting business as a Governmental Entity.

DUNS Number 030897267

UEI \_\_\_\_\_

**APPROVED**

State of Illinois  
Department of Transportation

Omer Osman, P.E., Secretary of Transportation

Date

<input type="text"/>	<input type="text"/>
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By:

George A. Tapas, P.E., S.E., Engineer of Local Roads & Streets

Date

<input type="text"/>	<input type="text"/>
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Stephen M. Travia, P.E., Director of Highways PI/Chief Engineer

Date

<input type="text"/>	<input type="text"/>
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Michael Prater, Chief Counsel

Date

<input type="text"/>	<input type="text"/>
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Vicki Wilson, Chief Fiscal Officer

Date

<input type="text"/>	<input type="text"/>
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**NOTE:** If the LPA Signature is by an APPOINTED official, a resolution authorizing said appointed official to execute this agreement is required.



**SCHEDULE NUMBER 3**

Local Public Agency	Section Number	County	State Job Number	Project Number
City of Oak Forest	20-00105-00-SW	Cook	D-91-027-23	7NF7(918)

**LRS Federal Funds RISK ASSESSMENT**

Risk Factor	Description	Definition of Scale (time frames are based on LPA fiscal year)	Points
General History of Performance	Have there been any changes in key organizational staff or leadership, such as Fiscal and Administrative Management, Transportation Related Program/Project Management, and/or Elected Officials?	<b>0 points</b> - no significant changes in the last 4 or more years; <b>1 point</b> - minor changes, but majority of key staff and officials have not changed in the last 4 years; <b>2 points</b> - significant key staff or elected leadership changes within the last 3 years; <b>3 points</b> - significant key staff and elected leadership changes within the last 3 years	
	What is the LPA's history with federal-aid funded transportation projects?	<b>0 points</b> - One or more federal-aid funded transportation projects initiated per year; <b>1 point</b> - At least one project initiated within the past three years; <b>2 points</b> - AT least one project initiated within the past 5 years; <b>3 points</b> - None or more than 5 years	
	Does LPA have qualified technical staff with experience managing federal-aid funded transportations through IDOT?	<b>0 points</b> - Full-time employee with experience designated as being in "responsible charge"; <b>1 point</b> - LPA has qualified technical staff, but will be utilizing an engineering consultant to manage day-to-day with LPA technical staff oversight; <b>2 points</b> - LPA has no technical staff and all technical work will be completed by consultant, but LPA staff has prior experience with federal-aid projects; <b>3 points</b> - LPA staff have no prior experience or technical expertise and relying solely on consultant	
	Has the LPA been untimely in submitting invoicing, reporting on federal-aid projects as required in 2 CFR 200, and or audits as required?	<b>0 points</b> - No; <b>1 point</b> - Delays of 6 or more months; <b>2 points</b> - Delays of up to 1 year; <b>3 points</b> - 1 year or more years of delay	
Financial Controls	Are the annual financial statements prepared in accordance with Generally Accepted Accounting Principles or on a basis acceptable by the regulatory agency?	<b>0 points</b> - yes; <b>3 points</b> - no	
	What is the LPA's accounting system?	<b>0 points</b> - Automated accounting software; <b>1 point</b> - Spreadsheets; <b>2 points</b> - paper only; <b>3 points</b> - none	
	Does the organization have written policies and procedures regarding proper segregation of duties for fiscal activities that include but are not limited to: a) authorization of transactions; b) recordkeeping for receipts and payments; and c) cash management?	<b>0 points</b> - yes; <b>3 points</b> - no	
Audits	When was the last time a financial statement audit was conducted?	<b>0 points</b> - in the past year; <b>1 point</b> - in the past two years; <b>2 points</b> - in the past three years; <b>3 points</b> - 4 years or more, or never	
	What type of financial statement audit has the organization had conducted?	<b>0 points</b> - Single Audit/Program Specific Audit in accordance with 2 CFR 200.501 or Financial audit conducted in accordance with Generally Accepted Auditing Standards or Generally Accepted Government Auditing Standards; <b>1 point</b> - Financial review?; <b>2 points</b> Other type? or no audit required; <b>3 points</b> - none	
	Did the most recent audit disclose findings considered to be significant deficiencies or material weaknesses?	<b>0 points</b> - no; <b>3 points</b> - yes, or no audits required	
	Have the findings been resolved?	<b>0 points</b> - yes or no findings; <b>1 point</b> - in progress; <b>3 points</b> - no	

Summary of Risk	
General History of Performance	
Financial Controls	
Audits	
Total	

District Review Signature & Date

Central Office Review Signature & Date

Additional Requirements?  Yes  No

Local Public Agency	Section Number	State Job Number	Project Number
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**SCHEDULE NUMBER 4**  
**Attestation on Single Audit Compliance**

1. In the prior fiscal year, did City of Oak Forest LPA expend more than \$750,000 in federal funds in aggregate from all federal sources?

Yes  No

2. Does the City of Oak Forest LPA anticipate expending more than \$750,000 in federal funds in aggregate from all federal sources in the current City of Oak Forest LPA fiscal year?

Yes  No

If answers to question 1 and 2 are no, please proceed to the signature section.

If answer to question 1 is yes, please answer question 3a.

If answer to question 2 is yes, please answer question 3b.

3. A single audit must be conducted in accordance with Subpart F of 2 CFR 200 if \$750,000 or more in federal funds are expended in a single fiscal year.

a. Has the City of Oak Forest LPA performed a single audit for their previous fiscal year?

Yes  No

i. If yes, has the audit be filed with the Illinois Office of the Comptroller in accordance with 50 ILCS 310 (see also 55 ILCS 5 & 65 ILCS 5 & 60 ILCS 1/80)?

Yes  No

b. For the current fiscal year, does the City of Oak Forest LPA intend to comply with Subpart F of 2 CFR 200?

Yes  No

By completing this attestation, I certify that I have authority to sign this attestation on behalf of the LPA; and that the foregoing information is correct and complete to the best of my knowledge and belief.

Name	Title	LPA
		City of Oak Forest

Signature & Date

Local Public Agency	Section Number	State Job Number	Project Number
City of Oak Forest	20-00105-00-SW		

**SCHEDULE NUMBER 5**

**Resolution No. \_\_\_\_\_**

A Resolution for:

Section Number 20-00105-00-SW  
 State Job Number D-91-027-23  
 Project Number 7NF7(918)

WHEREAS, the City of Oak Forest is proposing to  
make various sidewalk improvements

WHEREAS, the above stated improvement will necessitate the use of funding provided through the Illinois Department of Transportation (IDOT); and signage

WHEREAS, the use of these funds requires a joint funding agreement (AGREEMENT) with IDOT; and

WHEREAS, the improvement requires matching funds; and

NOW, THEREFORE, be it resolved by the City of Oak Forest

Section 1: The City of Oak Forest hereby appropriates \$26,220.00  
 or as much as may be needed to match the required funding to complete the proposed improvement from  
Motor Fuel Tax Funds and furthermore agree to pass a supplemental resolution if necessary to  
Local Fund Source  
 appropriate additional funds for completion of the project.

Section 2: The Mayor and City Clerk is hereby authorized to execute an AGREEMENT with IDOT  
 for the above-mentioned project.

Section 3: This resolution will become Attachment 3 of the AGREEMENT.

Section 4: The City Clerk of Oak Forest is directed to transmit 3 (three) copies of the AGREEMENT  
 and Resolution to IDOT District 1 Bureau of Local Roads and Streets.

I, Nicole Tormey City Clerk in and for said City of  
Name of Clerk Local Public Agency Type Local Public Agency Type

Oak Forest in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby  
Name of Local Public Agency

certify the foregoing to be a true, perfect and complete original of a resolution adopted by City Council  
Governing Body Type

of Oak Forest at a meeting held on                       
Name of Local Public Agency Date

INTESTIMONY WEREOF; I have hereunto set my hand and seal, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ .  
 (SEAL)

### Instructions for BLR 05310PE Page 1 of 3

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a local public agency (LPA) project involves Federal-Aid, with or without state funds and this standard form is sufficient to describe all details of the agreement. For more information refer to the Bureau of Local Roads and Streets (BLRS) Manual, Chapter 5. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS manual. When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

#### Local Public Agency

Local Public Agency Insert the name of the LPA  
County Insert the name of the county in which the LPA is located  
Section Number Insert the section without dashes. The dashes are automatically inserted.  
Fund Type Insert the funding type(s) being used for this project (e.g. STU, STR, ITEP, etc.)  
ITEP, SRTS, HSIP, Number Insert the ITEP, SRTS, HSIP number assigned to this project  
MPO Name From the drop-down choose the MPO in which the project is located. If the project is not located within an MPO, select N/A. Types to choose from are:

Bi-State	Bi-State Regional Commission
CMAP	Chicago Metropolitan Planning Organization
CUUATS	Champaign/Urbana Urban Area Transportation Study
DATS	Danville Area Transportation Study
DMATS	Dubuque
DSATS	DeKalb/Sycamore Area Transportation Study
DUATS	Decatur Urbanized Area Transportation Study
EWGCG	East-West Gateway Council of Governments
KATS	Kankakee Area Transportation Study
MCRPC	McLean County Regional Planning Commission
PPUATS	Peoria/Pekin Urban Area Transportation Study
RPC	Region 1 Planning Council
SATS	Springfield Area Transportation Study
SEMPO	South East Metropolitan Planning Organization
SIMPO	Southern Illinois Metropolitan Planning Organization
SLATS	State Line Area Transportation Study

MPO Tip Number Insert MPO Tip Number assigned to this project, this is required for all projects located within the MPO planning boundaries if applicable. If not, insert "N/A"

#### Engineering

Job Number Insert the job number assigned for the engineering portion of this project.  
Project Number Insert the project number assigned to the engineering portion of the project.

#### Right-of-Way

Job Number Insert the job number assigned for Right-of-Way for the project, if applicable. The number with begin with an "R".  
Project Number Insert the project number assigned to the Right-of-Way for the project, if applicable.

Local Administered Engineering Check this box if the LPA is administering the engineering locally.

Right-of-Way Check this box if Right-of-Way is part of the project

Other Check this box if work is something other than preliminary Engineering or Right-of-Way. In the field following other, insert the type of other work.

#### Location

Local Street/Road Name Insert the local street/road name

Key Route Insert the key route of the street/road listed above

Length Insert the length in miles as it pertains to the location listed above. For a structure insert 0.01

#### Station

From Insert the beginning station of the project as it pertains to the key route for this location for this project  
To Insert the ending station of the project as it pertains to the key route for this location for this project

Location Termini Insert the beginning and ending termini as it pertains to this location for this project

Existing Structure Number(s) Insert the existing structure number(s) for this project

Use the add location button to add additional locations if needed for up to a total of three locations. If there are more than three locations, use various.

## Instructions for BLR 05310PE Page 2 of 3

### Project Description

Project Description Insert a description of the work to be accomplished by this project.

### For Local Let Projects

#### Schedules

Within the schedule table, check the box as applicable. Insert the schedule number and a short schedule description / name.

1. Division of Cost - See separate instructions for completing this page.
2. Location Map - Attach a location map to this agreement showing all locations being improved by this project.
3. Risk Assessment - See separate instructions for completing these pages.
4. Attestations - See separate instructions for completing this page.
5. Resolution - The LPA must pass an appropriation resolution covering the local share of the project and must grant signature authority to the signee. Attach the resolution as Schedule 5. (check the box at the bottom of Agreement Signatures page) If BLR 09110 or BR 09120 are used to appropriate local fund, attach these forms to the signature authorization resolution.

Within the schedule table, check each box as applicable. Items prechecked are required to be attached to this document upon submittal. Additional lines are to be used to list additional items attached to this agreement.

### Agreement Signatures Execution

Local Public Agency The appropriate LPA official shall insert their name, sign, and date. Insert the LPA's TIN number, DUNS Number, and the UEI (note the UEI will be replacing the DUNS Number <https://sam.gov/content/duns-uei>).

Illinois Dept. of Transportation The appropriate IDOT official shall sign and date here.

### Division of Cost (Schedule 2) Instructions

When the LPA desires to use one or more lump-sum amounts before the federal percentage is calculated, specify the order in which it should be used and the "not to exceed" amount. The following provides an example of the wording that may be used:

- Lump-sum \$60,000 TARP funds not to exceed 50% of final cost of project credited to the project to be utilized first.
- Lump-sum to be utilized second not to exceed \$20,000 EDP funds.
- Lump-sum to be utilized third not to exceed \$40,000 SMA funds.

These specified amounts will be used in sequence, with the federal and local percentages calculated after they are deducted.

When the LPA desires to use a percent "not to exceed" commitment, the federal and state funds will be used concurrently at the specified percentages up to the "not to exceed" amount

Example:

Maximum STR participation 80% not to exceed \$100,000

Lump-sum SMA not to exceed \$20,000 to be used as a match to the federal funds

Be advised that the "not to exceed" amount specified under a percentage commitment will be tied up and unavailable for programming until the project is closed out and a documentation review has been completed by IDOT or FHWA, if required.

Use a separate line for each type of work as it relates to the fund type for federal, state and/or LPA funds.

Type of Work	Choose the type of work from the drop-down list. Types to choose from are: Preliminary Engineering, Right-of-Way, Utilities. A blank field is provided for other types of work.
Federal Funds	If federal funds are being used on this project complete the following for federal funds.
Fund Type	Choose the type of federal fund type from the drop-down.
Amount	Insert the amount of federal funds for the type of listed under fund type.
%	Insert the percentage of federal funds for this type.
State Funds	If state funds are being used on this project complete with following for state funds.
Fund Type	Choose the type of state fund type from the drop-down.
Amount	Insert the amount of state funds for the type of listed under fund type.
%	Insert the percentage of state funds for this type.
Local Public Agency Funds	
Fund Type	Choose the type of LPA funds from the drop-down
Amount	Insert the amount of LPA funds for the type of listed under fund type.
%	Insert the percentage of LPA funds for this type.
Explanation	Insert any necessary additional information as to how the funding is being applied for this project.

### LRS Federal Funds Risk Assessment (Schedule 3) Instructions

### Instructions for BLR 05310PE Page 3 of 3

The LPA shall complete the risk assessment to the best of their knowledge.

District staff will review the assessment and make recommendations for risk monitoring based on the results of the assessment. If monitoring is required above normal policy procedures, those requirements shall be itemized in the Additional Requirements box. Appropriate full-time district staff will approve the assessment by signing and dating in the box provided.

#### Attestation on Single Audit Compliance (Schedule 4) Instructions

The LPA shall complete the risk assessment to the best of their knowledge.

The appropriate local agency official shall certify the attestation by signing and dating in the box provided.

**A minimum of two (2) originals executed by the LPA must be submitted to the District through its Regional Engineer's Office. If the DocuSign process is used no physical copies are required to be submitted.**

#### Upon execution distribution will be as follows:

LPA

Bureau of Local Roads & Streets

#### Printing Instructions

For the document to print properly, please make sure "Orientation" is set to "Auto" (see image below) within the print dialog window. If this setting is not chosen, then some pages may be cut off during the printing process.

Orientation:

Auto

Portrait

Landscape

