



15440 South Central Avenue, Oak Forest, Illinois 60452-2195

Ph: 708.444.4818 ▪ Fax 708.687.1179

DECK GUIDE

PERMIT PROCEDURE:

- Submit completed Building Permit Application
- Submit completed Contractor Registration Form. All contractors must be registered prior to issuance of the permit.
- Provide a Plat of Survey indicating: (a) the location of proposed deck and all existing structures, (b) the dimensions of proposed deck and all existing structures, (c) the distance of proposed deck and all existing structures from each lot line and all adjacent structures
- Provide copy of detailed framing plan drawn to scale (Auto CAD drawing from Menards or Home Depot will likely suffice)

ZONING REQUIREMENTS:

- Deck must be a minimum of 6' from side property lines and 15' from rear property line and not located in a drainage or utility easement.
- Size of structure may be limited due to 50% lot coverage restriction

Permit will be issued upon approval of Zoning and approval of Plan Review

CONSTRUCTION REQUIREMENTS:

- See Prescriptive Residential Wood Deck Construction Supplement (copies available at Building Department or on our web site) Please note hand rail requirements.
- Call J.U.L.I.E. prior to digging (Dial 811 or go to www.illinois1call.com).

INSPECTIONS REQUIRED:

- Pre-Pour Piers – 42" Deep
- Rough - prior to decking/enclosure (if under structure is accessible, only final required)
- Final – upon completion

FEES:

- Permit Fee: \$135.00
- Failed, missed and/or re-inspections: \$60.00
- Subsequent re-inspections: \$100.00



Express Building Permit Application

15440 SOUTH CENTRAL AVENUE, OAK FOREST, ILLINOIS 60452-2195

708.444.4818 ▪ FAX 708.687.1179 ▪ WWW.OAK-FOREST.ORG

APPLICATIONS AND SUPPORTING DOCUMENTATION MAY BE EMAILED TO:

mpeters@oak-forest.org OR clarson@oak-forest.org

PERMIT #:		EXPIRATION DATE:	
REQUIREMENTS: [1] PLAT OF SURVEY INDICATING: The proposed structure/ repair and the distance from each lot line and adjacent structures (not necessary for roof permit). [2] COPY OF SIGNED CONTRACT.			
OWNER'S NAME		PHONE	
APPLICANT'S NAME		PHONE	
JOBSITE ADDRESS		PIN# 28- _____ -0000	
APPLICANT'S EMAIL ADDRESS			
TYPE OF BUILDING: <input type="checkbox"/> Single Family <input type="checkbox"/> Multi Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Commercial			
PROJECT DESCRIPTION:			CONSTRUCTION VALUATION \$ _____
CONTRACTOR INFORMATION: NOTE – All trades & subcontractors <u>must be registered by the City</u> prior to issuance of this permit.			
CONTRACTOR NAME		CONTACT PERSON	
ADDRESS		CITY	ZIP
PHONE	FAX	EMAIL	
DUMPSTER COMPANY		OFC PHONE	

I hereby certify that I am the owner or duly authorized agent of the owner for the purposes of this application. I further certify that I have read and examined this application and know the same to be true and correct. If any of the information provided on this application is incorrect, the permit or approval may be revoked. I also understand that all work shall be completed in compliance with the City of Oak Forest Codes and Ordinances and the statutes of the State of Illinois.

Applicant Signature

Date

Reviewed and approved by:

Building Official

Date

CONDITIONS: _____

REQUIRED FEES - OFFICE USE ONLY	
Building Permit Fee	_____
Inspection Fee	_____
Plan Review Fee	_____
Retainer	_____
TOTAL FEES:	_____
PERMIT PAYMENT: CK# _____ Cash / CC	
AMOUNT PD: _____ DATE PD: _____	
RETAINER AMOUNT (if applicable): _____	
DATE PD: _____ CK# _____ Cash	
REQUIRED INSPECTIONS	

CALL 708-444-4818 TO SCHEDULE INSPECTIONS 24 HOUR NOTICE REQUIRED FOR ALL INSPECTIONS \$60 FOR FAILED/ MISSED INSPECTIONS	

CALL JULIE BEFORE YOU DIG
DIAL: 811 or go to
www.illinois1call.com